

Addendum #5

3/22/24

Request for Qualifications for CMAR Contractor Services
2024 Mitchell WTP Residuals and Emerging Contaminants CMAR Project
City of Greensboro, NC

Contractors submitting proposals for the above named project are hereby notified that this Addendum shall be attached to and made a part of the Procurement Documents. The following items add to, modify, and clarify the Request for Qualifications and Procurement Documents and shall have full force and effect of the original Procurement Documents. Qualifications shall conform to those items and the changes, if any, of these items shall be included in the SOQ.

1. The attached Affidavit B shall replace the Affidavit B that is provided in Attachment F of the RFQ.
2. To date the following questions have been received:

- a. Question: How does Mentor Protégé count towards the MWBE goals on this project?

Answer: The City encourages the use of Protégés as the CMAR sees fit, however, their participation will not count towards the MWBE goals on this project.

- b. Question: Is it possible to get a CAD drawing of the existing yard utilities at the Mitchell WTP?

Answer: The City will not be sharing CAD files with the Potential CMAR's at this time.

- c. Question: The M/WBE affidavit requires a Contract Number. I could not locate the Contract Number in the RFP documents. What number or language should be place on the forms?

Answer: The contract number is not available at this time so please leave that space blank on the forms.

3. All Addendums must be acknowledged on the Addendum Acknowledgement Form, which needs to be included in the proposal. The Addendum Acknowledgement Form does not count against the SOQ page count.

Attachments:

- Revised Affidavit B.

Reminders:

- Questions due by 5 pm on April 3, 2024
- Proposals due by 12 pm on April 18, 2024

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Water Resources Division
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END OF ADDENDUM #5

Certification of Good Faith Efforts

Respondent's Name: _____

(Contract Number)

(Project Name)

If a Respondent has not fully met the M/WBE Goals established for this project, then it must document it has met the Good Faith Efforts (GFE) requirements by completing this Form. Detailed information of the City's GFE requirements can be found in the Special Instructions Regarding Compliance with the City of Greensboro Minority and Women Business Enterprise (M/WBE) Program ("Special Instructions"). The Respondent must submit its GFE documentation with the proposal. The City will assess the reasonableness of the GFE undertaken by the Respondent on a case-by-case basis taking all available facts into account. The focus will be on the likely effectiveness of steps taken. Mere pro forma efforts will not be sufficient.

Below is a list of Good Faith Efforts as defined in Section VII (B). To the left of each item is the number of points assigned to that item. Please place an "X" in the first column for each item you are claiming credit. Failure to achieve the minimum number of Good Faith Efforts points stated in the box below may deem your proposal nonresponsive.

NOTE: All actions necessary to earn GFE Points must be undertaken prior to the Proposal Due Date.

Minimum Number of GFE Points Required		50
GFE Points	Good Faith Efforts (GFE)	
<input type="checkbox"/>	10	<p>Contacts. The Respondent must contact M/WBEs in a manner reasonably calculated to meet each Subcontracting Goal established for the Contract. Factors considered may include but are not limited to:</p> <ol style="list-style-type: none"> 1. The number of available M/WBEs and the M/WBEs contacted; 2. Whether the Respondent directed its contacts to all M/WBEs listed as performing scopes of work sufficient to meet each Subcontracting Goal; 3. Whether the contacts were made at least 10 Days before the Proposal Due Date; 4. How the contacts were made and whether they were documented in a verifiable way (and in compliance with any forms provided by the City); 5. Whether the substance of the Respondent's solicitation was reasonably sufficient to generate a response from M/WBEs; 6. Whether the Respondent promptly and adequately responded to inquiries received from M/WBEs; and 7. Whether the Respondent made follow-up telephone contact with M/WBEs that did not respond to the Respondent's initial contact.
<input type="checkbox"/>	10	<p>Making Project Documents Available. To receive credit for this GFE, the Respondent must make "Project Documents" (as defined below) available for inspection by M/WBEs at least 10 Days before Proposal Due Date and notify the M/WBEs contacted of the way in which Project Documents will be made available. The ways a Respondent may make Project Documents available include:</p> <ol style="list-style-type: none"> 1. Providing a telephone number or email address for M/WBEs requesting copies

		<p>of the Project Documents via email, fax, regular mail or other means of document transfer; or</p> <p>2. Providing an address within the City of Greensboro where MWBEs can have physical access to review Project Documents at no cost; or</p> <p>3. Posting the Project Documents on a website where M/WBEs can access at no cost.</p> <p>**A Respondent may receive credit for this GFE only if it receives credit for the Contacts GFE, and only if it responds promptly to any requests made for access to the Project Documents.</p> <p>As used herein, Project Documents means any project descriptions, specifications or requirements that are necessary for M/WBEs to submit a proposal on the project. Some plans and designs for City buildings and infrastructure may be restricted from disclosure under federal Homeland Security laws. If the City Solicitation Documents indicate that the Project Documents are restricted from disclosure, the Respondent shall comply with the City's instructions in making such documents available for review. For example, the City Solicitation Documents may require that M/WBEs sign a confidentiality agreement in a form approved by the City as a condition to disclosure.</p>
<input type="checkbox"/>	15	<p>Breaking Down Work. The Respondent must demonstrate to the City's satisfaction that it broke down or combined elements of work into economically feasible units to facilitate M/WBE participation. In awarding points the City will consider:</p> <ol style="list-style-type: none"> 1. The number and dollar value of the scopes of work the Respondent listed for M/WBE participation; 2. Whether those scopes would be sufficient to meet the Subcontracting Goals and how the Respondent notified MWBEs of its willingness to break down the work into such units; 3. Whether the Respondent evaluated all work items to determine if there were 2nd and 3rd-tier subcontract opportunities available; 4. Whether the Respondent solicited certified M/WBEs available to provide the 2nd and 3rd tier subcontract opportunities; 5. Whether the Respondent included certified M/WBEs in the solicitation of all work items that will not be performed by the Respondent. <p>**A Respondent may receive credit for this GFE only if it receives credit for the Contacts GFE.</p>
<input type="checkbox"/>	10	<p>Working With M/WBE Assistance Organizations. The Respondent must document that it worked with an M/WBE Assistance Organization (as defined below), to provide assistance in recruiting M/WBEs to meet the M/WBE goals.</p> <p>The Respondent will only receive credit for this GFE if it worked with the City of Greensboro M/WBE Office. Request for assistance must be submitted a minimum of 3 days prior to the proposal due date. Points will not be awarded for 1) receiving an M/WBE listing and 2) requesting assistance prior to the follow up phone calls being made. In deciding whether to award points for this GFE, the City will consider the timing and nature of how the Respondent worked with the M/WBE Assistance Organization, and whether such effort was reasonably likely to result in significant M/WBE participation to meet the Contract goals.</p>

☐	10	Attendance at Pre-Proposal Meeting. To receive credit for this GFE, the Respondent must attend any pre-proposal meetings scheduled by the City for the Contract in question.
☐	15	Negotiating in Good Faith with M/WBEs. The Respondent must: 1. Demonstrate that it negotiated in good faith with interested M/WBEs (which means showing at least some back and forth negotiation between the Respondent and MWBEs); 2. Demonstrate that it did not reject any M/WBEs as unqualified without sound reasons based on their capabilities and document in writing the reasons for rejecting any M/WBEs for lack of qualification; 3. The Respondent must not alter any dollar amounts and/or scopes of work, If a revision is required, a revised quote must be submitted; 4. All telephone quotes must be followed up with a hard quote; 5. All quotes must be received prior to the proposal's due date.
☐	20	Entering Into Joint Venture. To receive credit for this GFE, the Respondent must demonstrate that it negotiated a Joint Venture or partnership arrangement with one or more M/WBEs, as applicable, on the Contract. To receive credit for this GFE, the Respondent must document: 1. The name of the M/WBE; 2. A description of the Joint Venture or partnership; 3. Evidence of the date the M/WBE entered into the agreement; and 4. The name of a contact person with the M/WBE who can verify the terms of the agreement. No credit will be given for a joint venture with an Affiliate of the Respondent.
☐	20	Quick Payment Agreement. For purposes of this Section, the term "Quick Pay Commitment" means a commitment to pay all M/WBEs participating in the Contract within 20 Days after the Contractor confirms the MWBEs work has been properly completed and/or accepted by the City's Project Manager. To receive credit for this GFE, the Respondent must: 1. Provide the City with a copy of a policy containing the above-referenced Quick Pay Commitment that the Respondent has adopted for the project and document that the Respondent informed each M/WBE about the Quick Pay Commitment as part of the Respondent's M/WBE contacts; or 2. Document that before the Proposal Due Date, the Respondent made a written Quick Pay Commitment to each MWBE that will participate in the Contract. Including a statement in a solicitation letter indicating that the Respondent will consider entering into quick pay agreements will not suffice. A Respondent may receive credit under this GFE only if it receives credit for the Contacts GFE.

110 Total Available GFE Points
____ Total GFE Points Claimed by the Bidder
____ Total GFE Points Earned (to be completed by City)

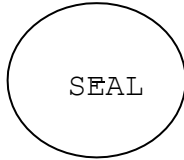
I hereby affirm that the Respondent listed above performed the Good Faith Efforts selected on this form and accumulated the Good Faith Efforts Points stated hereinabove. The signature and title of the authorized official of the company and the date must be properly executed or this document will be deemed non-responsive.

Date: _____

Name of Authorized Officer: _____

Signature: _____

Title: _____



State of _____ County of _____

Subscribed and sworn to before me this day of _____ 20____

Notary Public _____

My commission expires: _____