

Addendum #4

3/5/24

Request for Qualifications for CMAR Contractor Services
2024 Mitchell WTP Residuals and Emerging Contaminants CMAR Project
City of Greensboro, NC

Contractors submitting proposals for the above named project are hereby notified that this Addendum shall be attached to and made a part of the Procurement Documents. The following items add to, modify, and clarify the Request for Qualifications and Procurement Documents and shall have full force and effect of the original Procurement Documents. Qualifications shall conform to those items and the changes, if any, of these items shall be included in the SOQ.

1. The following language shall replace the language in Section 4.3, Procurement Schedule, in the RFQ:

- Issue RFQ: January 12, 2024
- Pre-submittal meeting: February 29, 2024 at 10 am
- M/WBE Information meeting: February 29, 2024 at 1 pm
- M/WBE Networking meeting: February 29, 2024 at 2 pm
- Deadline for Questions: April 3, 2024 by 5 pm
- Submit SOQ: April 18, 2024 by 12 pm
- Optional Interviews: May 13, 2024
- SOQ evaluation and selection: May 17, 2024

2. The following language shall replace the language in Section 5.1, Submittal Place and Deadline, in the RFQ:

SOQs for the Project will be received by the Owner at the following address:

Monica Jarrett, E.I.

*City of Greensboro, Department of Water Resources 2602 South Elm-Eugene Street
Greensboro, NC 27406*

*SOQs will be received **until 12:00 p.m. local time on April 18, 2024**. All interested Respondents are required to submit one original (wet ink) bound proposal, two (2) hardcopies of their SOQ as well as an electronic copy in searchable PDF format (provided on a flash drive) with the required materials.*

3. The following language shall replace the language in Section 6.1, Selection Process Schedule, in the RFQ:

The following is the anticipated schedule for the CMAR selection process. The City reserves the right to change the schedule by addendum.

<i>City of Greensboro Issues RFQ</i>	<i>January 12, 2024</i>
<i>Pre-Submittal Meeting</i>	<i>February 29, 2024 at 10:00 am</i>
<i>M/WBE Information Meeting</i>	<i>February 29, 2024 at 1:00 pm</i>
<i>M/WBE Networking Meeting</i>	<i>February 29, 2024 at 2:00 pm</i>
<i>Completed SOQs due to City</i>	<i>April 18, 2024 at 12:00 pm</i>
<i>City review of SOQs</i>	<i>April 19- April 30, 2024</i>
<i>Optional Interviews</i>	<i>May 13, 2024</i>
<i>City selects most qualified CMAR</i>	<i>May 17, 2024</i>
<i>Submittal of Pre-Construction scope and fee by selected CMAR (Phase 1)</i>	<i>May 31, 2024</i>
<i>Council Approval</i>	<i>August 2024</i>
<i>Contract Award</i>	<i>September 2024</i>

4. The following language shall replace the language in Section 6.2, Evaluation, in the RFQ:

All SOQs will be evaluated by the Owner's Evaluation Panel (Panel). The Engineers may advise the Panel, but the Engineers will not serve as a member of the Panel. The Panel will be comprised of City professional staff members to include, but not necessarily limited to, representatives from the following areas:

- Water Resources Assistant Director*
- Water Resources Department Water Supply Division (3)*
- Water Resources Department Engineering Division (3)*
- Engineering and Inspections Department*
- M/WBE Office*

Please do not contact any member of the Panel, any elected officials nor any employee of the City of Greensboro regarding the project. Any attempt to do so will result in disqualifications of the firm's submittal for consideration. All questions shall be directed to the Owner Contact indicated in Section 4 of this RFQ. The Panel reserves the right to waive any and all irregularities or informalities in the submittal, reject any and all submittals, and to accept the submittals most favorable to the Owner. The CMAR services section is qualification based, with a scope and fee for Pre-Construction services to be negotiated following selection. In evaluating each SOQ, the Owner will consider, by way of illustration and not limitation, the criteria included in this section.

5. To date the following questions have been received:

- a. Question: Due to the intensive MWBE process and good faith efforts and the pre submittal meeting being late in the process we are asking for an additional 4-6 weeks to compile our submission for the Mitchell WTP 2024 Residuals and EC CMAR. In order for our team to effectively outreach and make all the calls and document our process in order to satisfy the submission criteria. Our team is committed to the MWBE process but we would need some additional time to ensure we meet all the requirements?

Answer: In order to help with any concerns related to MWBE coordination and participation on the project, we have extended the schedule as outlined in this Addendum.

- b. Question: In regards to the expectation for making calls to the subcontractors, are we to contact every one on the subcontractor list provided by your Department? For affidavit F?

Answer: Yes, you are required to make follow-up phone calls in a timely manner to all MWBEs provided to determine with certainty whether a subcontractor/sub-consultant will submit a proposal. Please note that initial contact should be made in writing and at least 10 days prior to the Proposal Due date to ALL MWBE's provided on the list in the RFQ. Affidavit A outlines how to document your Good Faith Efforts contact with the MWBE's. For additional information please refer to Attachment F, MWBE Special Instructions.

With respect to Affidavit F, this document is used to list the subcontracting opportunities (trades) that you are offering to subcontractors/sub-consultants.

- c. Question: Is it acceptable to submit the SOQ in a 3-ring binder?

Answer: Yes, you may submit the SOQ in a 3-ring binder.

- d. Question: If MWBE Affidavit A includes a statement to see the attached communication log, will the pages of that communication log count towards the page maximum of the SOQ?

Answer: No, additional pages used to respond to the questions or required information on Forms/Attachments (additional pages for the communication log, etc.) will not count against the page count.

6. All Addendums must be acknowledged on the Addendum Acknowledgement Form, which needs to be included in the proposal. The Addendum Acknowledgement Form does not count against the SOQ page count.

Attachments:

- Revised Sign-in Sheets from the Pre-Proposal and MWBE Information Meetings held on February 29, 2024 (This revision was made to correct a few email addresses.)

Reminders:

- Questions due by 5 pm on April 3, 2024
- Proposals due by 12 pm on April 18, 2024

Monica Jarrett
City of Greensboro
Water Resources Division
336-373-7792
Monica.Jarrett@greensboro-nc.gov

END OF ADDENDUM #3

Name	Company	Email	Phone	CMAR	Sub
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Danny Brown	UMG/GE	Dbrown7031@etriad.rr.com	336-669-1648	X	X
Janet Sockwell	Loudermilk Electric	Janet@loudermilkelectric.com	336-275-9496	X	X
Jim Bercik	Inframark	jbercik@inframark.com			
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Kevin Cooper	InfraPros	Kevin.Cooper@infrapro.net	336-451-2919		
Earl Jones	The Greensboro Times	gborotimes@aol.com	336-254-8725		
Sharmori Evans	GE Construction	geconstruct1@gmail.com	336-451-4179		
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