

Addendum #3

3/1/24

Request for Qualifications for CMAR Contractor Services
2024 Mitchell WTP Residuals and Emerging Contaminants CMAR Project
City of Greensboro, NC

Contractors submitting proposals for the above named project are hereby notified that this Addendum shall be attached to and made a part of the Procurement Documents. The following items add to, modify, and clarify the Request for Qualifications and Procurement Documents and shall have full force and effect of the original Procurement Documents. Qualifications shall conform to those items and the changes, if any, of these items shall be included in the SOQ.

1. The following language shall replace the language in Attachment C, Safety Performance 6.a in the RFQ:

6.a. Experience Modification Rating (EMR) with 3-year and 5-year trends

2. Since Addendum #2 was issued, the following questions have been received:

- a. Question: Please confirm that any additional pages used to respond to the questions or required information on Forms/Attachments (Contractors License, Debarment Status OSHA Forms for example) will not count against the page count.

Answer: Confirmed. Additional pages used to respond to the questions or required information on Forms/Attachments (Contractors License, Debarment Status OSHA Forms for example) will not count against the page count.

- b. Question: 2. Safety Performance, Attachment C, B.6. Please confirm you are looking for an EMF and not an EMR in this section.

Answer: See Item 1 in this Addendum.

3. The following project documents can be downloaded via Dropbox [HERE](#):

- a. Conformed Drawings for the CDM Smith Residuals project (Volume 1 and Volume 2)
- b. Draft Preliminary Engineering Report (PER) for the HDR Engineering ATEC project

4. All Addendums must be acknowledged on the Addendum Acknowledgement Form, which needs to be included in the proposal. The Addendum Acknowledgement Form does not count against the SOQ page count.

Attachments:

- Sign-in Sheets from the Pre-Proposal and MWBE Information Meetings held on February 29, 2024

- Presentation material from the Pre-Proposal and the MWBE Information Meetings held on February 29, 2024

Reminders:

- Questions due by 5 pm on March 6, 2024
- Proposals due by 12 pm on March 14, 2024

Monica Jarrett
City of Greensboro
Water Resources Division
336-373-7792
Monica.Jarrett@greensboro-nc.gov

END OF ADDENDUM #3

Name	Company	Email	Phone	CMAR	Sub
Todd O'Donnell	Wharton Smith	todonnell@whartonsmith.com	813-927-1780	X	
Sean Stanford	Wharton Smith	sstanford@whartonsmith.com	704-525-5695	X	
Danny Brown	UMG/GE	Dbrown7031@etriad.rr.com	336-669-1648	X	X
Janet Sockwell	Loudermilk Electric	janet@loudermilkelectric.com	336-275-9496	X	X
Jim Bercik	Inframark	jbercik@inframark.com			
Marco Yarela	CITI Inc	Marco@CITI-INC.com	704-400-4508		
Kevin Cooper	InfraPros	Kevin.Cooper@infrapro.net	336-451-2919		
Earl Jones	The Greensboro Times	gborotimes@aol.com	336-254-8725		
Sharmori Evans	GE Construction	geconstruct1@gmail.com	336-451-4179		
Jessica Shultz	Ulliman Schutte	jshultz@ullimanschutte.com		X	
Michael Hayes	Ulliman Schutte	mhayes@ullimanschutte.com	610-462-1328	X	
Riley Tolen	Shook Construction	estimating@shookconstruction.com	919-290-8141	X	
Kate Keenan	CDM Smith	Keenanch@cdmsmith.com	919-325-3602		
Adam Thompson	Ulliman Schutte	athompson@ullimanschutte.com	540-521-5276	X	
Brock Wortman	Haskell	Brock.Wortman@Haskell.com	919-801-4434	X	
George Brodeur	Haskell	george.brodeur@haskell.com	407-790-9711	X	
Davis Riser	Wharton Smith	driser@whartonsmith.com	704-235-7749	X	
Kip Kalisiak	HDR	kip.kalisiak@hdrinc.com	919-407-9474		
Vanessa Coble	Seniors Medical Supply	seniorsmedical@bellsouth.net	336-227-0730		
Odysseus UR Chavis	O.U Chavis Contracting	ochavis@Triad.rr.com	336-253-7688	X	
Lisa Gilgeours	Gilgeours Construction	lgilgeours@gilgeoursconstruction.com	336-558-6572		
Julie Taylor	Taylor Eng. & Consulting	jtaylor@taylornc.com	336-339-6883		X
Mo Pacini	Taylor Eng. & Consulting	mpacini@taylornc.com	336-880-3400		X
Jessica Scroggins	ASJ Wilson Construction	jessica@asjwilsonconstruction.com	336-272-7722		X
Kelvin Currie	All Systems Restored	kelvin@allsystemsrestored.com	336-441-8551		X
Danny Briggs	City of Greensboro	danny.briggs@greensboro-nc.gov	336-373-7898		
Alex Cobb	Cinda Corp	acobb@cindacorporation.com	704-746-7474	X	
Vincent Zannini	Thalle Construction Cont	vzannini@thalle.com	919-241-1635	X	
Crystal Harris	Thalle Construction Cont	Charris@thalle.com	407-474-7216	X	
Joseph Threadcraft	Threadcraft Engineering	joseph@tei-engineers.com	919-600-8399		X
Dawayne Crite	CriTek Engineering Group	dcrite@critekgroup.com	336-348-1889		
Peoria McDougald	CriTek Engineering Group	pmcdougald@critekgroup.com	336-709-5525		
Monica Jarrett	COG	monica.jarrett@greensboro-nc.gov	336-373-7792		

D. Giuzse	SAMR	Dgiuzse@samrba.com	336-988-1269		
Shiva Vallu	SAMR	svallu@samrba.com	336-897-8919		
Jonathan Best	Barr & Barr	jbest@barrandbarr.com	919-664-3779	X	
Charlie Rocheleau	Haskell	charlie.rocheleau@haskell.com	954-254-7009	X	
P. Kevin Williamson	Kinetiz Fundraising	pkevinw@gmail.com	910-264-4323		
Terrence Williams	MEG	Terrence@medwardsgroup.com	336-210-3076	X	
David Rieken	Sunot Construction	Dmrieken@sunot.com	602-614-0495	X	
Jermaine Vaughn	Sundt Construction	Jev Vaughn@sundt.com	704-793-7918	X	
Omar Jones	Cinda Corp	Omarjones4@gmail.com	336-254-9042	X	
Alex Cobb	Cinda Corp	acobb@cindacorporation.com	704-746-7474		
Nicole Pennington	Xylem	nicole.pennington@xylem.com	980-451-0924		






Mitchell WTP Residuals and Emerging Contaminants CMAR

Presentation Prepared for:
Pre-Proposal Meeting and
MWBE Information Meeting



February 29, 2024

- 
- 1 Welcome / Introductions
 - 2 Schedule
 - 3 Minority and Women
Business Enterprise
Program and Participation
 - 4 Scope of Project
 - 5 MWBE Opportunities and
RFQ Requirements
 - 6 Additional Items
Questions and Comments

1

Welcome / Introductions

Introductions – Key Staff and Subs

City of Greensboro

- Monica Jarrett
- Danny Briggs
- Jay Guffey
- Kristine Williams
- Scott Jewell
- Mitchell WTP Staff
- Gwen Carter
- Eric Eley
- Marjorie Manzanares
- Allison Staton
- Gerry McCants
- Bridget Wall Lennon

CDM Smith Team

- Kate Keenan, CDM Smith, PM
- Kraig Schenkelberg, CDM Smith
- Dawayne Crite, CriTek (Force Main)
- CES (Outdoor Lighting)
- Davis Martin Powell (Fencing)
- Arcadis (Miscellaneous)

HDR Team

- Katie Walker, HDR, PM
- CriTek (Chemical Systems)
- MLA (Site Planning / Landscaping)
- SAMR (Sustainability)
- Davis Martin Powell (Fencing)

2

Schedule

Anticipated Schedule

- Issue RFQ – January 12, 2024
- Pre-submittal meeting – February 29, 2024 at 10 am
- Minority and Women Business Enterprise Information meeting – February 29, 2024 at 1 pm
- Minority and Women Business Enterprise Networking meeting – February 29, 2024 at 2 pm
- Deadline for Questions – March 6, 2024 by 5 pm
- Submit SOQ – March 14, 2024 by 12 pm
- Optional Interviews – April 18, 2024
- SOQ evaluation and selection – April 23, 2024
- Council Approval – July 2024
- Contract Award – August 2024
- PFAS Compliance Deadline (ATEC) – Anticipated between Q1 2027 and Q1 2029

Schedule is dependent on regulatory requirements and deadlines

3

Minority and Women Business Enterprise Program and Participation

Minority and Women Business Enterprise Program

- The City of Greensboro Minority & Women Business Enterprises program was established in 1986, it has become part of all contracting and procurement process for the City.
- The mission of the City of Greensboro's MWBE program strongly encourages the participation of certified Minority and Woman-Owned Businesses on city contracts to promote diversity, equity and inclusion for economic development and business growth.
- The City of Greensboro MWBE program is narrowly tailored supported by a Disparity Study that follows constitutional law, NC general statutes and city ordinances.
- The City of Greensboro's Water Resources Department projects utilize significant amount of city funds to help drive MWBE participation, goals are established per project.

Minority and Women Business Enterprise Participation

- Participation goals will be applied to the Phase 1 Pre-construction Phase and the Phase 2 Construction Phase of this project.
- Phase 1 Pre-construction Phase goals are:
 - 3.9% Minority Business Enterprise (MBE) and 3.5% Women Business Enterprise (WBE)
- Phase 2 goals will be set with the CMAR per the work packages
- Minority and Women Business Enterprise firms must be:
 - certified with state HUB or DOT,
 - located within Greensboro's Relevant Market,
 - and provide a commercially useful function

4

Scope of Work

General Scope of Work

- CMAR to manage multiple design components with different deadlines and drivers
- Phased Project Approach
 - Phase 1 – Preconstruction Phase Services
 - Scheduling, estimating, and development of a proposed GMP for project construction
 - Phase 2 – Construction Phase Services
 - Lead the procurement and contract efforts with subcontractors
 - Assume responsibility and risk of construction delivery within specified cost and schedule items
- Project may have multiple construction GMPs or work packages (i.e., multiple opportunities to bid on construction packages)

General Scope of Work

- Residuals Project (CDM Smith)
- Advanced Treatment of Emerging Contaminants (ATEC, HDR)
- Project Goals:
 - Upgrade existing conventional treatment systems
 - Improve backwash and residuals systems
 - PFAS treatment and regulatory compliance
 - Upgrade operations, maintenance, and laboratory systems

Project Objectives

- **Quality** – provide high quality treatment facilities that will be sustainable and reliable in full compliance with federal and state regulations through close coordination between the Owner, Engineers, and CMAR
- **Cost** – provide early cost control and early cost certainty through use of CMAR estimating systems, appropriate value engineering, and appropriate CMAR input to the preconstruction phase of the project (primarily ATEC)
- **Schedule** – provide early schedule control and early schedule certainty through use of CMAR scheduling and procurement systems, appropriate value engineering, and appropriate CMAR input to the Engineers during preconstruction phase of the project

Project Objectives

- **Risk** – achieve most reasonable risk sharing between the Owner and CMAR through the development of Risk Register and continued updates based on the philosophy that any identified risk should be controlled by the party in the best position to control the risk
- **Safety** – achieve effective safety program using best practices of the CMAR that exceed best industry practices
- **Minority and Women Business Enterprise** – ensure Minority and Women Business Enterprise firms are afforded maximum practical opportunity to participate in the performance of the contract

Overall Project Constraints

- Mitchell WTP operates 24-hours per day
- Minimum of 12 MGD capacity must be maintained between October 1 and June 1 of each year (one half of conventional treatment trains)
- Chemical deliveries maintained throughout construction

Residuals Project

Residuals Project – Major Project Components

- Conventional Treatment Work
- Residuals Improvements
- Drain Improvements
- Clearwell Improvements

Conventional Treatment Work

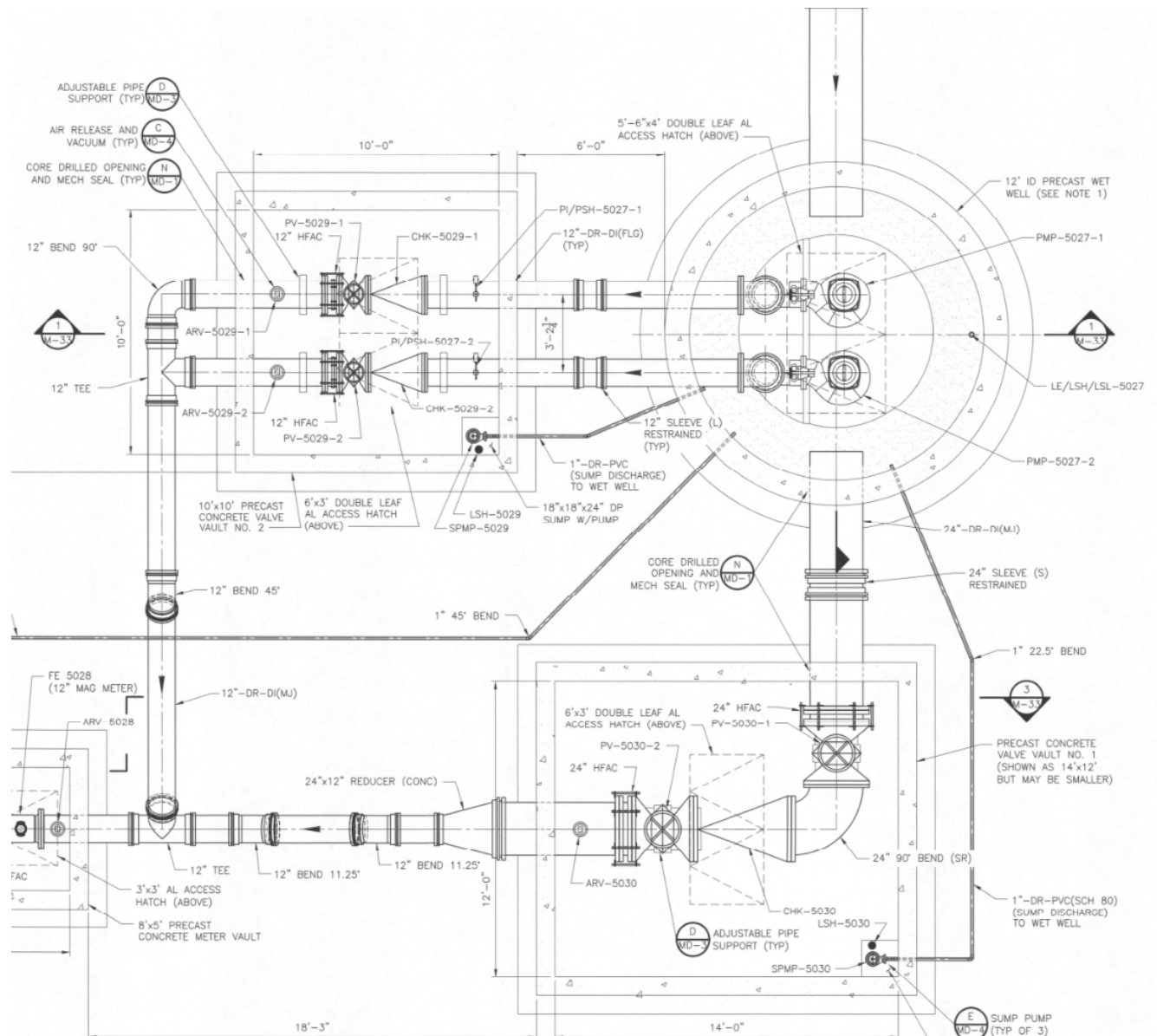
- Replacement of rapid mixers with static mixers
- Reconfiguration of flocculation and sedimentation basins (raising the walls)
 - Winter” Shutdowns from October 1 through June 1
- Installation of settling plates and sludge removal equipment in sedimentation basins
- Replacement of filter media and filter inspection
 - Filter media replacement and underdrain inspection can be performed at any part of the year
 - One pair of filters may be taken out of service at a time

Residuals Improvements

- Modifications of Existing Equalization Basin
- Residuals Treatment Facilities
 - Plate Settlers
 - Recycle Pump Station
- Backwash Transfer Pump Station
 - Replacing Pumps
 - Piping and Valve Replacement

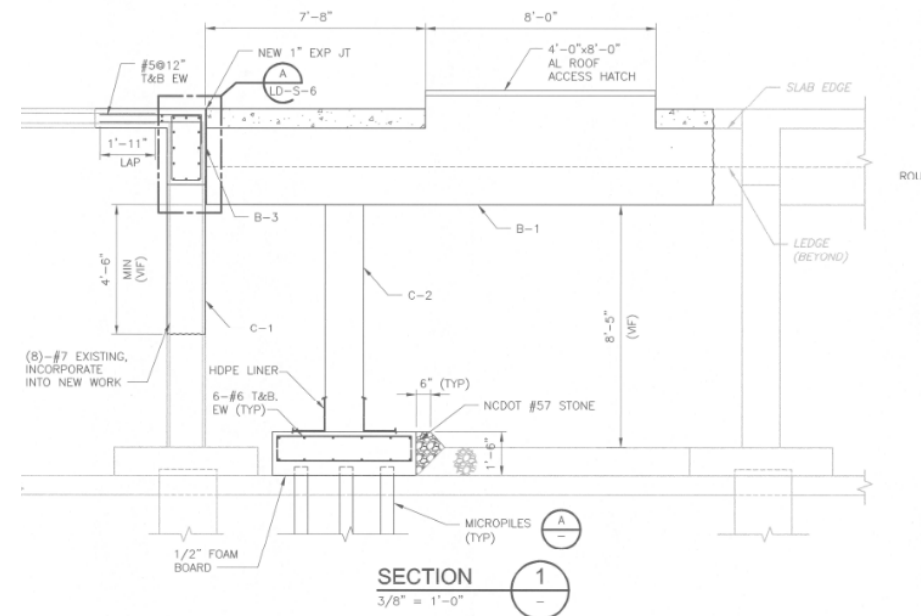
Drain Improvements – Pump Station

- Replaces gravity line
- Connection to new 54" gravity line (different contract)
- Jack and Bore under Benjamin Parkway



Clearwell Improvements – Daniels Clearwell

- Structural Repairs
- Roof repairs
- Can be done at any point in the year
 - Schedule Shut Down with the City in writing 30 days prior



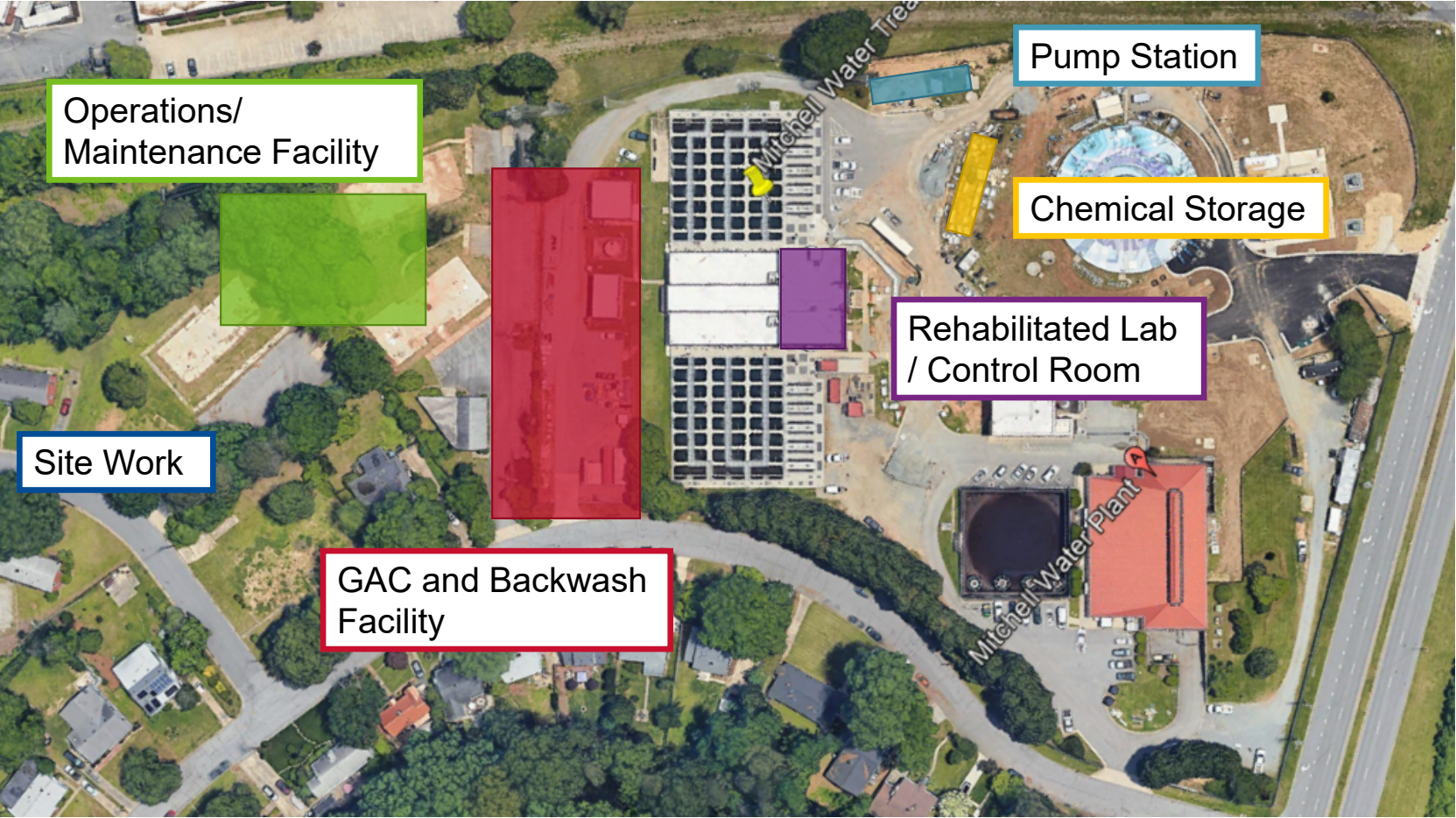
Miscellaneous Work

- Brick Fencing
- Modifications
- Lighting modifications (Addendum 3)



ATEC Project

ATEC Project – Major Project Components



Pump Station and GAC Treatment

- Pump Station
 - New pump station consisting of canned vertical turbine pumps
 - Transfer pumps to send filtered water to GAC system
 - Backwash pumps to provide flow to GAC system
- GAC system
 - Deep gravity contactors
 - Slurry water pump station
 - Backwash equalization basin
 - Requires connection into Residuals project

Operations / Maintenance Facility and Rehabilitated Lab / Control Room

- New Operations and Maintenance Facility
 - Multi-story with new offices and conference spaces
 - Maintenance facility to include storage and work areas
- Rehabilitated Lab / Control Room
 - Repurpose existing lab / control room, lobby, and breakroom
 - Requires maintenance of plant activities during construction

Site Work and Chemical Facilities

- Extension of brick fencing
- Relocation of OH electrical line (Duke scope)
- Stormwater improvements
- Site access roads
- Filter blower replacement
- Relocation of chemical facilities
- SCADA improvements

5

MWBE Opportunities and RFQ Requirements

Potential Minority and Women Business Enterprise Opportunities – Phase 1

- Any Phase 1 subcontractor is ineligible to bid on work packages in Phase 2
- Potential opportunities include:
 - Constructability and Value Engineering Reviews
 - General
 - Site Civil
 - Electrical
 - Concrete
 - SCADA
 - Mechanical – HVAC/Plumbing
 - Estimating
 - Site Civil
 - Electrical
 - Mechanical – HVAC/Plumbing
 - Minority and Women Business Enterprise / Public Outreach
 - Bid Package Development
 - MWBE/Subcontractor Outreach

Potential Minority and Women Business Enterprise Opportunities – Phase 2

- Potential types of work include:
 - Fencing
 - Landscaping
 - Seeding and Mulching
 - Site Grading / Earthwork
 - Vertical Concrete
 - Horizontal Concrete
 - Masonry
 - Site Demolition
 - Process Demolition
 - Process Mechanical Piping
 - Process Mechanical Equipment Furnish & Install
- Precast Building
- Doors
- Chemical System Complete
- HVAC
- Utilities
- Traffic Control
- Erosion Control
- Shoring
- Asphalt
- Stone
- Storm Drainage Piping
- Jack and Bore
- Confirmed Space Site Work
- Piles
- Concrete Repairs / Restoration (vertical, horizontally elevated)
- Electrical
- Plumbing
- Instrumentation and Controls
- Carpentry
- Casework
- Tiling
- Flooring
- Fire Sprinkler Systems
- Painting
- General Conditions – trailers, port-a-johns, office supplies, etc.

MWBE Established Goals and Criteria

- Phase 1 Preconstruction Phase goals are:
 - Minority Business Enterprise **(MBE) 3.9%**
 - Women Business Enterprise **(WBE) 3.5%**
 - Goals are separate and cannot be combined
- Definition of MBE and WBE
- Selected firms are required to be certified with either NC DOT or NC DOA (HUB).
- City has a directory of MWBE; may use vendors not in the directory but strongly recommend confirming MWBE vendor status with City MWBE office
- Selected firms are required to perform a **COMMERCIALY USEFUL FUNCTION.**
- Selected firms are required to be located within one of the 27 counties marketplace.

How To Satisfy MWBE Requirements

- Meet BOTH Goals, or
- Demonstrate that you tried to meet both goals by submitting adequate documentation of GOOD FAITH EFFORTS.

Meeting Both Goals

- Required to submit AFFIDAVIT **C AND F at the time of Proposal submission.**
- Highly recommend providing Affidavits A and B and all supporting documentation.

Affidavit C

- Select whether the firm is MBE, WBE or Non MWBE.
- Firm Name and County.
- Utilization percentage based on the Total Pre-Construction Contract Amount (GMP).
- 2 decimal places

Affidavit C – Subcontractor Utilization Commitment Contract Number: _____ Page _____ of _____

Name of Prime Contractor: _____ Project Name: _____

**Are you a certified M/WBE? _____ Yes _____ No

The Bidder/Participant must indicate all subcontracts (M/WBE & NON-M/WBE) it intends to utilize as follows:

MBE	WBE	NON M/WBE	Subcontractor Name & County**	Nature of Work to be Performed	% Utilization

***Only MWBE firms that are certified by the North Carolina Department of Administration or the North Carolina Department of Transportation and have a significant business presence within the Greensboro Relevant Market Place will be counted towards the MWBE goal(s).*

Total NON-M/WBE Utilization Commitment	
Total MBE Utilization Commitment	
Total WBE Utilization Commitment	

(Submit Additional pages, if necessary)

The undersigned will enter into a formal agreement with the M/WBE firm(s) for work listed on this affidavit conditional upon execution of a contract with the City of Greensboro. Breach of this commitment constitutes breach of bidder's contract if awarded. The undersigned hereby certifies that he or she has read the terms of this certification and is authorized to bind the Bidder in accordance herewith. Signature and title of authorized official of the company and the date must be properly executed or this document will be deemed nonresponsive.



Date: _____ Name of Authorized Officer: _____
 Signature: _____ Title: _____
 State of _____ County of _____
 Notary Public _____ My commission expires: _____

Did Not Meet Goals

- Required to submit Affidavits A, B, C and F
- Required to submit supporting documentation related to each Affidavit.

Affidavit A

- Must provide all the information requested on this form, by following this table.
- If necessary, create an Excel spreadsheet to capture this information.

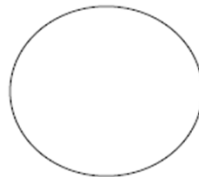
Affidavit A - Listing of Good Faith Efforts – Subcontracting & Supplies Contract Number: _____ Page _____ of _____

Name of Prime Contractor: _____ Project Name: _____

If the contract/project M/WBE participation requirements are not achieved, the bidder/participant shall provide the following documentation of Good Faith Efforts to the City.

MBE	WBE	Company Name	Email Address or Fax Number for Initial Contact	Date of Initial Contact	Service/ Material/ Supplies to be Provided	Date of Follow Up Telephone Contact	Phone Number	Person Contacted	Results

Pursuant to "Special Instructions to Bidders Regarding Compliance with the City of Greensboro Minority and Women Business Enterprise (MWBE) Program Policies", the Bidder certifies that the above Minority/Women-owned Business Enterprise(s) was (were) contacted in good faith. The undersigned hereby certifies that he or she has read the terms of this certification and is authorized to bind the Bidder in accordance herewith. Signature and title of authorized official of the company and the date must be properly executed or this document will be deemed nonresponsive.



Date: _____ Name of Authorized Officer: _____
 Signature: _____ Title: _____
 State of _____ County of _____
 Subscribed and sworn to before me this _____ day of _____ 20____
 Notary Public _____ My commission expires: _____

Affidavit B

- A Total of 110 GFE Points are available.
- A minimum of 50 GFE Points is required to meet Good Faith Efforts.
- Contacts (10 GFE Points)
 - Make sure to contact **ALL** available MWBE vendors provided
 - Make initial contact **at least 10 days before the proposal submission day.**
 - Provide follow-up phone call record logs within a reasonable time to **ALL** available MWBE vendors provided, and the results of such communication.

Affidavit B

Certification of Good Faith Efforts

Bidder / Participant Name: _____

(Contract Number)

(Project Name)

If a Bidder/Participant has not fully met the M/WBE Project Goals established for this project, then it must document it has met the Good Faith Efforts (GFE) requirements by completing this Form. Detailed information of the City's GFE requirements can be found in the Special Instructions to Bidders Regarding Compliance with the City of Greensboro Minority and Women Business Enterprise (M/WBE) Program ("Special Instructions"). The Bidder/Participant must submit Affidavit B, Good Faith Efforts Form at the time of its bid in a sealed envelope plainly marked "Good Faith Efforts" in accordance with Section VII of the Special Instructions. Failure to do so constitutes grounds for rejection of the Bid. Below is a list of Good Faith Efforts as defined in Section VII (B). To the left of each item is the number of points assigned to that item. Please place an "X" in the first column for each item you are claiming credit. The assessment will be made on a case by case basis taking all available facts into account. The focus will be on the likely effectiveness of steps taken. Mere pro forma efforts will not be sufficient. Bidders must earn a minimum of 50 points from the good faith efforts list to be considered responsive.

NOTE: All actions necessary to earn GFE Points must be undertaken prior to Bid Opening.

Minimum Number of GFE Points Required		50
GFE Points	Good Faith Efforts (GFE)	
<input type="checkbox"/>	10	<p>Contacts. The Bidder/Participant must contact M/WBEs in a manner reasonably calculated to meet each Subcontracting Goal established for the Contract. Factors considered may include but are not limited to:</p> <ol style="list-style-type: none"> 1. The number of available M/WBEs and the M/WBEs contacted; 2. Whether the Bidder/Participant directed its contacts to all M/WBEs listed as performing scopes of work sufficient to meet each Subcontracting Goal; 3. Whether the contacts were made at least 10 Days before the Bid Opening; 4. How the contacts were made and whether they were documented in a verifiable way (and in compliance with any forms provided by the City); 5. Whether the substance of the Bidder/Participant's solicitation was reasonably sufficient to generate a response from M/WBEs; 6. Whether the Bidder/Participant promptly and adequately responded to inquiries received from M/WBEs; and 7. Whether the Bidder/Participant made follow up telephone contact with M/WBEs that did not respond to the Bidder's/Participant's initial contact.
		<p>Making Plans Available. To receive credit for this GFE, the Bidder/Participant must make "Project Documents" (as defined below) available for inspection by M/WBEs at least 10 Days before Bid Opening and notify the M/WBEs contacted of the way in which Project Documents will be made available. The ways a Bidder/Participant may make Project Documents available include:</p> <ol style="list-style-type: none"> 1. Providing a telephone number or email address for M/WBEs requesting copies

Affidavit B

- Making Project Documents Available (10 GFE Points)
 - Provide a link or physical address where project documents can be obtained.
 - **May receive credit only if it receives credit for Contacts.**
- Breaking Down Work (15 GFE Points)
 - Demonstrate this with your Affidavit F by listing out all of your subcontracting opportunities available for the project. These opportunities should mirror what you have in your solicitation letter.
 - **May receive credit only if it receives credit for Contacts.**
- Working with MWBE Assistance Organization(10 GFE Points)
 - Credit will only be given if requested assistance from COG MWBE Office, no more than 3 days before bid opening.

□	10	<p>of the Project Documents via email, fax, regular mail or other means of document transfer; or</p> <p>2. Providing an address within the City of Greensboro where MWBEs can have physical access to review Project Documents at no cost; or</p> <p>3. Posting the Project Documents on a website where M/WBEs can access at no cost.</p> <p>**A Bidder/Participant may receive credit for this GFE only if it receives credit for the Contacts GFE, and only if it responds promptly to any requests made for access to the Project Documents.</p> <p>As used herein, Project Documents means any project descriptions, construction plans, specifications or requirements that are necessary for M/WBEs to bid on the project. Some plans and designs for City buildings and infrastructure may be restricted from disclosure under federal Homeland Security laws. If the City Solicitation Documents indicate that the Project Documents are restricted from disclosure, the Bidder/Participant shall comply with the City's instructions in making such documents available for review. For example, the City Solicitation Documents may require that M/WBEs sign a confidentiality agreement in a form approved by the City as a condition to disclosure.</p>
□	15	<p>Breaking Down Work. The Bidder/Participant must demonstrate to the City's satisfaction that it broke down or combined elements of work into economically feasible units to facilitate M/WBE participation. In awarding points the City will consider:</p> <ol style="list-style-type: none"> 1. The number and dollar value of the scopes of work the Bidder/Participant listed for M/WBE participation; 2. Whether those scopes would be sufficient to meet the Subcontracting Goals and how the Bidder/Participant notified MWBEs of its willingness to break down the work into such units; 3. Whether the Bidder/Participant evaluated all work items to determine if there were 2nd and 3rd tier subcontract opportunities available; 4. Whether the Bidder/Participant solicited certified M/WBEs available to provide the 2nd and 3rd tier subcontract opportunities; 5. Whether the Bidder/Participant included certified M/WBEs in the solicitation of all work items that will not be performed by the Bidder. <p>**A Bidder/Participant may receive credit for this GFE only if it receives credit for the Contacts GFE.</p>
□	10	<p>Working With M/WBE Assistance Organizations. The Bidder/Participant must document that it worked with an M/WBE Assistance Organization (as defined below), to provide assistance in recruiting M/WBEs to meet the M/WBE goals. An "M/WBE Assistance Organization" is an organization listed in the NC Department of Administration Historically Underutilized Businesses Outreach section as providing assistance in the recruitment of M/WBEs. The list can be accessed at https://ncadmin.nc.gov/businesses/historically-underutilized-businesses-hub/business-resource-links</p> <p>In deciding whether to award points for this GFE, the City will consider the timing and nature of how the Bidder/Participant worked with the M/WBE Assistance Organization, and whether such effort was reasonably likely to result in significant M/WBE participation to meet the Contract goals.</p> <p>Attendance at Pre-Bid. To receive credit for this GFE, the Bidder must attend</p>

Affidavit B

- Attend Pre-Proposal Meeting (10 GFE Points)
- Bonding or Insurance Assistance (20 GFE Points)
 - Not Applicable for this Phase of the Project
- Negotiating in Good Faith (15 GFE Points)
 - Provide documentation of having engaged in at least some back and forth negotiation between the Bidder and interested MWBEs
 - Must provide documentation of negotiation.
- Financial Assistance (25 GFE Points)
 - Not Applicable for this Phase of the Project

<input type="checkbox"/>	10	<p>any pre-bid meetings scheduled by the City for the Contract in question.</p> <p>Bonding or Insurance Assistance on Construction Contract. The Bidder/Participant must assist an MWBE in getting required bonding or insurance coverage for the Contract at issue or provide alternatives to bonding or insurance for M/WBEs. To document satisfaction of this GFE, the Bidder/Participant must submit:</p>
<input type="checkbox"/>	20	<ol style="list-style-type: none"> 1. The name of the M/WBE; 2. The description of the assistance the Bidder/Participant provided; 3. The date the Bidder/Participant provided the assistance; 4. The name of a contact person with the MWBE who can verify that the Bidder/Participant provided the assistance; 5. Any additional information requested by the City's M/WBE Office. No credit will be given for assistance provided to an Affiliate of the Bidder/Participant. <p>In deciding whether to award points for this GFE, the City will consider:</p> <ol style="list-style-type: none"> (a) How significant and meaningful the assistance was; (b) How many M/WBEs to the assistance was provided to, and (c) What impact it likely had on the Bidder/Participant's efforts to recruit M/WBEs for the project.
<input type="checkbox"/>	15	<p>Negotiating in Good Faith with M/WBEs.The Bidder/Participant must:</p> <ol style="list-style-type: none"> 1. Demonstrate that it negotiated in good faith with interested M/WBEs (which means showing at least some back and forth negotiation between the Bidder/Participant and MWBEs); 2. Demonstrate that it did not reject any M/WBEs as unqualified without sound reasons based on their capabilities and document in writing the reasons for rejecting any M/WBEs for lack of qualification; 3. The Bidder/ Participant must not alter any dollar amounts and/or scopes of work. If a revision is required, a revised quote must be submitted; 4. All telephone quotes must be followed up with a hard quote; 5. All quotes must be received prior to bid opening.
<input type="checkbox"/>	25	<p>Financial Assistance. The Bidder/Participant must provide one of the following types of assistance to an M/WBE in connection with the Contract:</p> <ol style="list-style-type: none"> 1. Assistance in obtaining equipment, a loan, capital, lines of credit, joint pay agreements or Guaranties to secure loans, the purchase of supplies, or letters of credit, including waiving credit that is ordinarily required; or 2. Assistance in obtaining the same unit pricing with the Bidder's/ Participant's suppliers as the Bidder/ Participant. <p>To receive credit for this GFE, Bidder/Participant must:</p> <ol style="list-style-type: none"> a. Include language in its solicitation letter and publication advertisement stating the Bidder's/ Participant's Financial Assistance Policy; b. Submit the publication form and a copy of the advertisement; c. Document the description of the assistance the Bidder/ Participant provided; d. Document the date the Bidder/ Participant provided the assistance; e. Document the name of a contact person with the MWBE who can verify that the Bidder/ Participant provided the assistance. <p>No credit will be given for assistance provided to an Affiliate of the Bidder/ Participant. In deciding whether to award points for this GFE, the City will consider how significant and meaningful the assistance was, how many M/WBEs assistances was provided to , and what impact it likely had on the Bidder's/ Participant 's efforts to recruit M/WBEs for the project.</p>

Affidavit B

- Entering Into Joint Venture (20 GFE Points)
 - Must provide documentation of JV Agreement.
- Quick Pay Agreement (20 GFE Points)
 - Must provide a copy of your Quick Pay Policy and demonstrate that all MWBEs were informed in the solicitation letter/email.
 - **May receive credit only if it receives credit for Contacts.**

<input type="checkbox"/>	20	<p>Entering Into Joint Venture. To receive credit for this GFE, the Bidder must demonstrate that it negotiated a Joint Venture or partnership arrangement with one or more M/WBEs, as applicable, on the Contract. To receive credit for this GFE, Bidders must document:</p> <ol style="list-style-type: none"> 1. The name of the M/WBE; 2. A description of the Joint Venture or partnership; 3. Evidence of the date the M/WBE entered into the agreement; and 4. The name of a contact person with the M/WBE who can verify the terms of the agreement. <p>No credit will be given for a joint venture with an Affiliate of the Bidder.</p>
<input type="checkbox"/>	20	<p>Quick Pay Agreements on the Construction Contract Up For Award. For purposes of this Section, the term "Quick Pay Commitment" means a commitment to pay all M/WBEs participating in the Construction Contract within 20 Days after the Contractor confirms the MWBEs work has been properly completed and/or accepted by the City's Project Manager. To receive credit for this GFE, Bidders/Participants must:</p> <ol style="list-style-type: none"> 1. Provide the City with a copy of a policy containing the above referenced Quick Pay Commitment that the Bidder/Participant has adopted for the project and document that the Bidder/Participant informed each M/WBE about the Quick Pay Commitment as part of the Bidder's/Participant's M/WBE contacts; or 2. Document that prior to Bid Opening, the Bidder/Participant made a written Quick Pay Commitment to each MWBE that will participate in the Contract. Including a statement in a Bid solicitation letter indicating that the Bidder/Participant <i>will consider</i> entering into quick pay agreements will not suffice. A Bidder/Participant may receive credit under this GFE only if it receives credit for the Contacts GFE.

155 Total Available GFE Points
 _____ Total GFE Points Claimed by the Bidder
 _____ Total GFE Points Earned (to be completed by City)

I hereby affirm that the Bidder/Participant listed above performed the Good Faith Efforts selected on this form and accumulated the Good Faith Efforts Points stated hereinabove. Signature and title of authorized official of the company and the date must be properly executed or this document will be deemed nonresponsive.

Date: _____ Name of Authorized Officer: _____

Signature: _____
Title: _____



State of _____ County of _____

Subscribed and sworn to before me this _____ day of _____, 20____

Notary Public _____

My commission expires: _____

Affidavit D1- Letters of Intent

- Submitted after project has been awarded.
- Reflects financial commitment to each subcontractor.
- Committed financials and utilization percentages are required to match Affidavit C
- Affidavit D1 required only at contract award.

Affidavit D -1 – Letter of Intent to Perform as an M/WBE Subcontractor Contract Number: _____

Name of Prime Contractor: _____ Project Name: _____

The undersigned intends to perform work in connection with the above project as:

Minority Business Enterprise	Women Business Enterprise
Individual	A Corporation
A Partnership	A Joint Venture

The undersigned is certified by the North Carolina Department of Administration or the North Carolina Department of Transportation and is headquartered or has a significant business presence within the Greensboro Relevant Market.

The undersigned is prepared to provide the work (described below) in connection with the above project at the following price: \$ _____. Any changes in this commitment must be approved in advance by the M/WBE Office.

_____ % of the dollar value of the subcontract will be sub-let to (if applicable) _____.

You have projected the following commencement date for such work, and the undersigned is projecting completion of such work as follows:

Description of the Work	Projected Commencement Date	Projected Completion Date

This document shall not serve in a manner as an actual subcontract between the two parties. A separate binding agreement will describe in detail the contractual obligation of the contractor and the M/WBE subcontractor.

The undersigned will enter into a formal agreement for the above work with you conditioned upon your execution of a contract with the City of Greensboro. Breach of this commitment constitutes breach of bidder's contract if awarded.

The undersigned hereby certifies that he or she has read the terms of this certification and is authorized to bind the Bidder in accordance herewith. Signature and title of authorized official of the company and the date must be properly executed or this document will be deemed nonresponsive.

SEAL

Company Name: _____
 Date: _____ Name of Authorized Officer: _____
 Signature: _____ Title: _____
 State of _____ County of _____
 Notary Public _____ My commission expires: _____

Affidavit C – Subcontractor Utilization Commitment Contract Number: _____ Page _____ of _____

Name of Prime Contractor: _____ Project Name: _____
 **Are you a certified M/WBE? _____ Yes _____ No

The Bidder/Participant must indicate all subcontracts (M/WBE & NON-M/WBE) it intends to utilize as follows:

MBE	WBE	NON M/WBE	Subcontractor Name & County**	Nature of Work to be Performed	% Utilization

*Only M/WBE firms that are certified by the North Carolina Department of Administration or the North Carolina Department of Transportation and have a significant business presence within the Greensboro Relevant Market Place will be counted towards the M/WBE goal(s).	Total NON-M/WBE Utilization Commitment _____ Total MBE Utilization Commitment _____ Total WBE Utilization Commitment _____ (Submit Additional pages, if necessary)
--	---

The undersigned will enter into a formal agreement with the M/WBE firm(s) for work listed on this affidavit conditional upon execution of a contract with the City of Greensboro. Breach of this commitment constitutes breach of bidder's contract if awarded. The undersigned hereby certifies that he or she has read the terms of this certification and is authorized to bind the Bidder in accordance herewith. Signature and title of authorized official of the company and the date must be properly executed or this document will be deemed nonresponsive.

SEAL

Date: _____ Name of Authorized Officer: _____
 Signature: _____ Title: _____
 State of _____ County of _____
 Notary Public _____ My commission expires: _____

Minority and Women Business Enterprise RFQ Requirements

MBE Documentation	Proposal Submittal Affidavit C	Scenario 1: Post-Submittal Affidavit D-1	Scenario 2: Post-Submittal Affidavit D-1
MBE A	2.5	2	3.5
MBE B	2	2.5	4
Total	4.5	4.5	7.5
Scenario Notes	N/A	NOT OK – can't reduce any single MBE participation even if goal is met	OK – can increase MBE participation following submittal of Affidavit C

Diversity Management System (DMS) - B2G System

- Electronic Compliance and Diversity Management System that monitors City contracts with subcontracting participation.
- Primes with Subcontractors are required to report and confirm payments monthly.
- Provide M/WBE Office contact information of firm representative monitoring the system.



Questions? Call the MWBE Office

- Call MWBE office to discuss status of MWBE firms
- Call MWBE to discuss how to achieve Good Faith Efforts

MWBE Office Contact Information

Marjorie Manzanares, 336-574-4051

Marjorie.Manzanares@greensboro-nc.gov

6

Additional Items

Additional Items

- Estimated Budget for Project: \$100 – 140 million
- Information regarding submittal of RFQ is included in Sections 4, 5 and 6
- CMAR Proposers must submit questions in writing to Kip Kalisiak (HDR) by 5 PM on Wednesday, March 6
- MWBE Questions – contact MWBE office
 - MWBE participation/eligibility related questions can be asked up until proposal deadline
- Please add your information to the sign-in sheet

Questions and Comments

Date	Activity
January 12, 2024	Issued the Request for Qualifications
February 29, 2024	Mandatory Project Information Meeting (pre-submittal Meeting) M/WBE Outreach Meeting
March 6, 2024, by 5 pm	Last Date to Submit Questions Regarding the RFQ
March 14, 2024, by 12 pm	SOQ Due to Monica Jarrett at Water Resources
April 18, 2024	Optional Interviews
April 23, 2024	SOQ evaluation and selection