



2024-2025 Greensboro Youth Council (GYC) Executive Board and Community Event Chair Application Information Page

Overview

The Greensboro Youth Council (GYC) is an organization for high school students focused on providing volunteer and service learning opportunities that foster leadership development.

Serving on the GYC Executive Board or as a Community Event Chair for a one of GYC’s community events is an excellent opportunity to strengthen your leadership potential while earn your service learning/volunteer hours. Volunteers in these positions also develop skills such as time management and problem solving.

Adult advisors provide guidance to all volunteers and work directly with those in leadership roles.

Eligibility

Positions are open to rising sophomores, juniors, and seniors who attend public, private, or home school in Guilford County. Each position has a grade level requirement.

Interested students should: demonstrate leadership in school and/or community activities, express an interest in planning and carrying out community events, be open minded and willing to work with their peers, and committed to participating in GYC and its activities.

Available Positions

Executive Board: Chair, Internal Affairs Director (Vice Chair), Membership Coordinator, Training Director, and Sponsorship Director

Community Event Chairs: Ghoulish, Santa’s Workshop, Camille’s Closet/Theo’s Threads, and Earth Day

(View pages 2 and 3 for details on the positions.)

Selection Process

Completed applications will be reviewed on a first come, first serve basis. All applicants will be interviewed by the current GYC Chair and advisors.

Selections will be made by April 19 and all applicants notified by email no later than April 23 Those selected will be inducted at the GYC Volunteer Reception in May.

Application Checklist

- Review information page and positions
- Select position and complete all sections of the application.
- You and your parent/guardian sign the application.
- OPTIONAL*- Recommendation form to an adult in the community who knows you well such as a teacher, youth leader, or coach. Follow up with your recommender to make sure the recommendation form is submitted by the deadline .
- Submit completed application by:
 - Email** jasia.stevenson@greensboro-nc.gov;
 - Subject:** GYC Leadership Application
 - by 5pm on April 1

Application Deadline: April 1

Questions or Concerns-

*Contact Jasia Stevenson, GYC Coordinator
(336) 373-2734 or by email at
jasia.stevenson@greensboro-nc.gov*

Or

Parker Manuel GYC Chair at (336) 373-2738



Greensboro Youth Council Executive Board Information

Serving on the GYC Executive Board is a yearlong service learning opportunity with the potential to earn **60-100 hours** guiding the direction of the youth council. Positions work with a GYC adult advisor to learn and understand the position and further develop their skills. Contact the GYC Office for the full job description.

*Term is June 1-May 31.**

Position	Position Duties	Grade Requirement	Skills Developed
Chair	Leads the Executive Board and Council in fulfilling the mission of GYC and serves as the Office Manager. This is a great role for someone who enjoys motivating and leading others and wants to take the next step in being a leader. Must have one full year of GYC experience as current active member. This is a paid position of GYC and is seen as a part time job for the teen.	Rising Junior or Senior	<ul style="list-style-type: none"> • Goal Setting • Time management • Problem Solving • Public Speaking • Office Management • Teamwork • Marketing • Group Engagement
Internal Affairs Director (Vice Chair)	Assist in communicating GYC information to members and potential members. Builds spirit and pride within the Council and recognition of outstanding volunteers. Plans fall/winter reception and the year end celebration. Takes pictures at GYC events and maintains online albums. Someone who is energetic and vocal you would be a great fit for this position.	Rising Sophomore, Junior or Senior	<ul style="list-style-type: none"> • Time management • Teamwork • Marketing • Creativity • Motivating others
Membership Director (Secretary)	Recruits potential members and helps them through the membership process. Keeps track of member files such as volunteer hours and attendance. If you enjoy meeting new people apply for this position. Must have 6 months GYC experience as a current active member.	Rising Junior or Senior	<ul style="list-style-type: none"> • Public Speaking • Organization • Time management • Motivating others • Written Communication
Training Director	Coordinates leadership skill workshops for teens in the community. Plans and leads energizers and icebreakers for meetings. Someone who enjoys learning about new topics and sharing new ideas with others should apply for this position.	Rising Sophomore, Junior or Senior	<ul style="list-style-type: none"> • Public Speaking • Teamwork • Group engagement
Sponsorship Director	Secure sponsorship and donations for GYC and events through fundraising campaigns. This is a great opportunity for someone who is good at details and creative.	Rising Sophomore, Junior or Senior	<ul style="list-style-type: none"> • Communication skills • Organization • Creativity

***During the Term:** *Executive Board members are required to hold office hours a minimum of two days a week to complete tasks. Must also attend Executive Board and monthly Full Council meetings during his/her term to give updates/reports, engage with council members, and remain a member in good standing.*

Greensboro Youth Council Community Event Chair Information



*Serving as a Project Chairmen for one GYC's community events/projects is a great short-term service learning project. Project Chairmen can earn 40 -60 service learning hours during their term.**

These positions are great for someone with experience in:

- ⇒ *Time management*
- ⇒ *Problem solving*
- ⇒ *Public speaking and written communication*
- ⇒ *Event planning and management*
- ⇒ *Teamwork*
- ⇒ *Customer service*

Event	Ghoulash	Santa's Workshop	Camille's Closet/Theo's Threads	Earth Day
Event Description	An annual Halloween festival held in downtown Greensboro. The festival features inflatables, game booths, costume contests, haunted houses, and trick-or-treating.	A project that collects and distributes new and gently used toys to families in need during the holiday season. The program consists of three main phases: toy collection, toy cleaning, and toy distribution.	A project dedicated to collecting new and like new formal wear and accessories in order to provide them free of charge to teens for special occasions. The program consists of three main phases: formal wear drive, sorting and of the formal wear and shopping days.	Annual celebration that features activities, information about renewability/the environment in Greensboro. GYC will host several games and activities for kids and families.
Grade Requirement	Rising Junior or Senior	Rising Sophomore, Junior, or Senior	Rising Sophomore, Junior, or Senior	Rising Freshman, Sophomore, Junior, or Senior
Term/Commitment*	June 2024–Mid Nov 2024	Aug 2024–Dec 2024	November 2024–April 2025	January 2025–April 2025
Important Event Dates	Volunteer Training: October 24 Festival: October 26	Set up/ Cleaning Days: Dec 9-14 Shopping Days: December 13 and 14	Prep days: Feb and March 2025 Shopping Days: April 2025	Prep days: March 2025 Celebration: April 2025

***During the Term:**



Event Chairmen plan and prepare for the community event with guidance from a GYC adult advisor. They also lead a volunteer staff who assist in completing tasks.

Event Chairmen are required to hold office hours a minimum of 1-2 days a week to complete tasks and attend Executive Board and monthly Full Council meetings during his/her term to give updates and reports.



2024-2025 Greensboro Youth Council Executive Board and Event Chair Application

Please check the position(s) that you are applying for. You can apply for no more than two positions.

Executive Board Positions

	Executive Board	Grade Requirements
<input checked="" type="checkbox"/>	Chair	Can be a rising Junior or Senior and must have at least one (1) full year previous GYC experience as an active member. <i>GYC Chair is a paid position of the Greensboro Youth Council. Applicants must complete the City of Greensboro application. Click here to apply. (Search GYC Office Manager)</i>
	Internal Affairs Director (Vice Chair)	Can be a rising Sophomore, Junior, or Senior
	Membership Director	Can be a rising Junior, or Senior with 6 months GYC experience as a current active member
	Training Director	Can be a rising Sophomore, Junior, or Senior
	Sponsorship Director	Can be a rising Sophomore, Junior, or Senior

Community Event Chair Positions

	Project	Grade Requirements	Event Dates*
<input checked="" type="checkbox"/>	Ghoulash	Can be a rising Junior, or Senior	Oct 26, 2024
	Santa's Workshop	Can be a rising Sophomore, Junior, or Senior	Dec 9-14, 2024
	Camille's Closet/Theo'sThreads	Can be a rising Sophomore, Junior, or Senior	April 2025
	Earth Day	Can be a rising Freshman, Sophomore, Junior or Senior	April 2025

* Please review the Community Event Chair information on page 3 for additional dates to prepare for the events.

GENERAL INFORMATION

Name: (Last) _____ (First) _____ (Middle) _____

School: _____ Grade (in 2024-25 school year) _____

Home Mailing Address: _____

City: _____ Zip Code: _____

Home Phone: _____ Cell Phone: _____

Gender: _____ Race: _____ Birthdate: _____

Email: _____

Parent/Guardian Name: _____ Relationship: _____

Phone: _____ Email: _____

Parent/Guardian Name: _____ Relationship: _____ Phone: _____

Phone: _____ Email: _____

How did you hear about the Greensboro Youth Council and this opportunity?

The Greensboro Youth Council does not discriminate on the basis of race, color, national origin, gender, age, religion, sexual orientation, or disability.

Application Deadline: April 1, 2024



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PARTICIPANT AGREEMENT

I attest that all information provided is correct. I have read through and understand the Greensboro Youth Council position requirements and duties, and if selected, will fulfill the duties of my position.

I also understand that if selected for a position, I must (if not already) become a GYC member by September 2024.

Applicant's Signature

Date

PARENTAL PERMISSION FORM

Parent/Guardian:

By applying for a Greensboro Youth Council Executive Board or Community Event Chair position, your child is making a six month to year long commitment to fulfill the duties of the position for which he/she is applying. This form is to verify that you are aware of the position requirements and duties as well as the term of commitment.

Please review the information sheet and duties of the position your child is applying for.

All applications will be reviewed in confidence. Applicants are notified in writing of the Selection Committee's decision.

I have read and understand the position requirements and duties of the Greensboro Youth Council Executive Board or Community Event Chair. My son/daughter has my support and permission to apply for a 2024-25 Executive Board or Community Event Chair position.

Signature of Parent/Guardian

Date

PERSONAL INFORMATION

Please type or print legibly in black ink. All responses must fit in the space provided.

1. Why should you be selected for the position(s) you are applying for?

2. List two organizations you recently participated in. Please include your involvement and duties.

3. What is an area or skill you are currently working to improve?

4. What skills do you possess that will help you be successful in the position(s) you are applying ?

5. What do you expect to gain from this experience both personally and professionally?

6. Please list all clubs, sports, jobs, or organizations you are currently or foresee being involved in.



Optional- Recommendation Form 2024-2025 Greensboro Youth Council Executive Board and Event Chair Application

TO THE APPLICANT

Name: (Last) _____ (First) _____ (Middle) _____

School: _____ Phone: _____

Greensboro Youth Council must receive this form by April 1 Please sign and date the waiver below. Your recommender may return this form to you in a sealed envelope, or may send it directly to the Greensboro Youth Council Office. You are responsible for making sure it is submitted by the deadline.

Waiver of Access: I, the undersigned, waive the right of personal access to the recommendation.

Signature

Date

TO THE RECOMMENDER

The person named above is an applicant for an Executive Board or Community Event Chair position with the Greensboro Youth Council. The Committee is aware of the time necessary to prepare such an assessment and gratefully acknowledges your help.

The reference form is on the reverse side. Please fill it out completely and answer as honestly as possible.

Please return this form by April 1, 2024 by:

Mail: Greensboro Youth Council
Attn: Jasia Stevenson
PO Box 3136
Greensboro, NC 27402
Must be postmarked by April 1

Email: jasia.stevenson@greensboro-nc.gov, Subject: Leadership Recommendation, by 5pm

You may also return this form to the applicant in a sealed envelope.

Name of Recommender: _____

Position/Title: _____

School/Club/Organization: _____

Phone: _____ Email _____

Questions or Concerns
Contact Jasia Stevenson, GYC Coordinator
(336) 373-2734 or by email at
jasia.stevenson@greensboro-nc.gov

Optional- Recommendation Form 2024-2025 Greensboro Youth Council Executive Board and Event Chair Application



1. How long and in what capacity do you know the applicant?

2. What do you consider the applicant's primary talent or strength?

3. Please describe the applicant's participation in group settings?

4. Are there any areas the applicant can improve upon?

5. Please use the scale below to compare the applicant with other rising freshmen, sophomores, juniors, and seniors you have known.

	Superior	Above Average	Average	Below Average	Unable to Judge
Leadership	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Initiative	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Open mindedness	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Follow through on commitments	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

6. Please provide any additional information on the applicant that would be helpful to the selection committee.

(Only use the space provided. No additional sheets will be accepted.)

Signature of Recommender

Date