

**CITY OF GREENSBORO**

**Request for Proposals (RFP)  
For Grounds Management, Landscaping, Snow Removal and Salting of Roadways  
TZ Osborne and North Buffalo Water Reclamation Facilities**

**ADDENDUM NO. 1 to Request for Proposal**

**January 18, 2024**

Vendors submitting proposals for the above named project are hereby notified that this Addendum shall be attached to and made a part of the Request for Proposals.

The following items add to, modify, and clarify the Request for Proposals and shall have full force and effect of the original Request for Proposals.

Replace sections 3.1-3.3 with the following sections:

- 3.1. There is a Mandatory RFP Proposal Meeting Scheduled for Wednesday, January 24th, 2024 from 2:00 pm to 3:30 pm.
- 3.2. This RFP is issued by the City of Greensboro Water Resources Division. Any questions concerning this RFP shall be submitted in writing and addressed to the Project Manager, Water Resources, Reclamation division, by mail to the address below or by email to: [timothy.dunlap@greensboro-nc.gov](mailto:timothy.dunlap@greensboro-nc.gov). The deadline for questions is January 30th, 2024. All questions will answered by Addenda.
- 3.3. Please submit one original and two copies, as well as a digital copy (USB drive) of your RFP, to the City of Greensboro no later than 12:00 PM, Wednesday, February 7th, 2024 to the attention of: Timothy Dunlap

Replace section 6 with the following section:

- 6. Schedule for the Selection Process:** The following is the anticipated schedule for the service provider selection process.

<b><u>Item</u></b>	<b><u>Date</u></b>
City of Greensboro issues RFP	12/19/2023
Mandatory Proposal Meeting	1/10/2024 & 1/24/2024
Questions due to City	1/30/2024
Answers to Questions/Addendum	2/1/2024
Completed Proposal due to City	2/7/2024
City Review of Proposals	2/13/2024
City selects most qualified service provider	On or before 2/14/2024
Execute contract with selected service provider	On or before 3/1/2024
Written Notice-To-Proceed (NTP)	On or before 4/1/2024