

HOUSE MOVE POLICY AND PROCEDURE

(No permit will be issued for moving any building classified as substandard)

HOUSE MOVE WITHIN THE CITY LIMITS

- The building shall be inspected by the building inspector for approval to be moved.
- The owner of the building must post a **bond** (House Moving Bond) in the amount designated by the building inspector to be sufficient to secure the faithful performance of all repairs, improvements, and other requirements necessary to cause said building or structure, and the plot upon which it is located to comply with all current state and local building codes and applicable zoning and subdivision ordinances.
- The owner/contract must apply for a building permit. This requires a site plan and a footing/foundation plan to be submitted on the City's [electronic plan review system](#).
- The building permit will be issued once the plan receives all approvals and house bond verified on file with the City.
- Follow ***HOUSE MOVE PROCEDURES***.

HOUSE MOVE OUTSIDE THE CITY LIMITS

- The building shall be inspected by the building inspector for approval to be moved.
- Follow ***HOUSE MOVE PROCEDURES***.

HOUSE MOVE PROCEDURES

- The house-moving contractor shall provide a **\$5,000 bond** indemnifying the city from any liability in connection with the moving.
- The house-moving contractor shall contact local utility companies and make provisions to assure noninterference with overhead utility lines.
- The house-moving contractor shall not move any building on streets except under escort of a city police officer. Contact Police department to make arrangements.
- The house-moving contractor shall not move any building on city streets except when accompanied by an electrician employed by or as representative of Duke Energy. Contact Duke Energy to make arrangements.
- The house-moving contractor shall file a report within 3 days after the house is moved, witnessed by the police officer who escorted the move, stating whether any damage was done and, in the event any damage due to the moving was done, the house-moving contractor shall be responsible.