



Meeting Minutes  
September 25, 2018

The Commission on the Status of Women (CSW) convened for its regular monthly meeting at 6:00 p.m. on the above date in Room 101H at the Greensboro Cultural Arts Center, with Chair Deborah Goddard presiding.

Present: Chair Goddard, Commissioners Morant, Cutler, Dorley, Reeves, Lucas-Patrick, Walston

Absent: Commissioner Sevier

Council Liaison:

HRC Liaison: Samuel Hawkins

Human Relations Department Staff: Love Crossling, Mica Bailey

Visitors: Autumn M., Tabitha Bowman

I. Call to Order

Chair Goddard called the meeting to order at 6:00pm.

II. Moment of Silent Meditation

Chair Goddard called for a moment of silent meditation.

III. Introduction of Visitors and Speakers: see above

Chair Goddard opens the floor for visitors. Autumn, a UNCG nursing student introduces herself and states her presence to be on behalf of her community class. HRC Chair Hawkins and visitor Tabitha arrive and are acknowledged by Goddard.

V. Committee Reports

Chair Report

Chair Goddard shares that they are working on the programming calendar with the proposal form to be submitted by September 30. She adds there was some confusion on dates concerning the proposal form.

Crossling clarifies that in the case of a conflict, it will be up to the HRD to determine dates. She confirms the commission that the September 30 due date is for all commissions and restated that staff needed to know the logistics of the program or event such as anything cost associated, tentative date, food and overall objective of the program. Chair Goddard explains that any commissioner can submit an idea and reviews the process for submitting a proposal form and confirms that there are roughly 7 programs currently on board. Crossling explains the reason for the deadline as funds have to be allocated and taken into consideration for determining dates. It is also outlined what happens if items are submitted after the deadline of the 30<sup>th</sup> as availability of the date and funds would determine if an event was to occur.

Chair Goddard asks about current funding as they get solicitations for various events as they had recently been asked to be a vendor or sponsor. Goddard states that she clarified that they are volunteers and that commissioners are not asked for funds for events and therefore would like to know how it works if someone has asked or should they say no. Crossling explains co-sponsorship and that it would be considered a part of their programming but they do not combine any funds. She states that they can pull it from the general programming budget and submit a general programming proposal as it would count as a program. Chair Goddard explains that it would be too late to submit a proposal now as the event was close and that a representative such as Commissioner Morant may go.

Chair Goddard moves on to committee reports starting with Commissioner Reaves formerly known as Commissioner Bullock.

#### Domestic Violence Committee:

Commissioner Reaves expresses excitement and some feedback surrounding the Purple Tree Lighting. Another program is briefly mentioned to occur on October 18 with details to come. There was a moment of confusion for the time of the Purple Tree Lighting event as some marketing materials/sites had deemed the time for 6:30 pm. Time and space are confirmed for the Purple Tree Lighting for 6 pm in front of the Municipal Building on Washington Street entrance. Chair Goddard refers back to the October 18 event as something being planned for a private viewing with Dr. Christine Murray and some agencies collaborating together with a fee of \$10. Chair Goddard goes on to explain how to get tickets and that proceeds are going to Camp HOPE as a fundraiser. The CSW was simply asked to promote the event. The tentative location is at the Family Justice Center at 6 pm.

#### Education and Equality Committee:

Commissioner Lucas-Patrick says that there is a tentative program but it is next year and is focused on having a speaker to discuss “Getting on the right path.” The program is expected to happen at the library with a speaker to talk to men and women about their future. She explains that there may be a program in between now and when this program occurs.

#### Health and Wellness Committee:

Commissioner Morant announces the last of a workshop series to be held at the Lusk Center on September 27<sup>th</sup> called “Staying Sharp” with doors opening at 8:30 am and program beginning at 9 am. The other event that is being planned is in 2019 and is thinking to be named “Financial 50 Plus” but has not determined title.

### Women Leading Through Service Committee:

Chair Goddard announces three tentative things on the agenda as people are looking to meet with her about programs. The first may be a project with Beth Dagen with UNC students who would like to do some research to pattern similar concepts surrounding lobbying for laws as they come with their own resources and thus the space just needs to be determined. She will inform the commission as soon as she can.

### Staff Report:

Crossling states that at this time there are no new reports outside of reminders for program planning. Asks that as communication occurs between one another to keep a sensitivity toward each other concerning availability of dates as it can complicate marketing and some logistics, to be mindful to shape programs accordingly based on reaching all demographics in a program. Chair Goddard asks if there was any follow-up to a project addressing Crossling. Crossling responds that she has reached out again however the person seemed to want to familiarize the CSW with the work they do so that future work can be done as the individual seemed new and may have wanted to become familiar with CSW work. A second follow up about retreat dates was asked in which Crossling responds that an email should be forthcoming for the week as the distribution of dates was large. Commissioner Sevier asks if the dates were a month prior to and asks if there was an option for second or third choice was applicable. Crossling says what was asked was to provide three dates. Chair Goddard says she believed the dates had more options and that most dates seemed to be toward the evening. She adds that it may be good to have Saturday morning dates as most will be more alert on a morning. Chair Goddard says she will share with Jodie any follow-ups.

Chair Goddard asks if anyone else has any feedback or any comments visitors and commissioners included. Review for meeting minutes is made by Chair Goddard. Amended copy of June minutes and August minutes are reviewed.

## VI. Approval of Minutes

### Motion to Approve the August Minutes

Motion 1<sup>st</sup>: Commissioner Cutler

Motion 2<sup>nd</sup>: Commissioner Lucas-Patrick

Unanimous approval

## VII. Announcements

Crossling acknowledges a concern that may exist as meeting notes are typically given out 3 days in advance and thus with the redistribution of responsibilities within HRD as now having a part-time position, the individual is limited for time so as to send out meeting minutes according to the timeframe that previously existed for them to be procured in advance of meetings. Commissioner Cutler comments if the minutes are prepared in the morning maybe that can help. Crossling states that it is the goal and that they will try to send attend to that goal as best as possible by restructuring priorities. Chair Goddard ask for an extra copy of meeting minutes as one copy is turned in with signature and she would like to retain one.

Chair Goddard addresses the next item on the agenda for elections. Names were to be submitted to Commissioner Dorley and Jodie via email with ballots to be prepared for the current meeting. Commissioner Dorley says that there were no ballots forthcoming tonight as Jodie had informed her that because names submitted were the same for Chair and Vice-chair currently with no contending nominees, there was no need for a ballot to be drafted. Crossling confirms that the information is accurate and explains why and adds that if it is desired to be addressed differently than it can be.

A formal consensus is made to maintain both Chair and Vice-Chair positions by way of nomination.

Chair Goddard says effective immediately she is preparing to train someone, but is thankful for being nominated again and expresses the good work that has been done. Chair Goddard asks if there are any announcements. She references a link she will be sending to everyone concerning the event on October 6<sup>th</sup> with Commissioner Morant planned to attend and states that there is a fee to attend. Commissioner Reeves says that there will be a calendar release this Saturday at 1 pm at the YWCA in support of Domestic Violence survivor's stories. The name of the calendar is "Inspire." Chair Goddard extends the floor to guest Samuel Hawkins and explains Commissioner Sevier's absence. The acknowledgement of one last visitor is made. Tabitha Bowman from UNCG introduces herself that opens the floor for discussion and questions around how to engage with students at local colleges and universities. Crossling says they have community partners at universities, but they can vet some critical departments to get the information to them specifically for events that relate to their programs. It is also mentioned that some outreach has been done for student participation and program planning design.

Chair Goddard addresses the outreach to students as a good idea where as in the past they have had events on A&T's campus with their school of business and UNCG's campus with Junior League. Crossling points out that the "who you know" can be really helpful and refers to an example of a past speaker who had a following media wise that while not a huge leap, but with the speakers following being that of the collegiate population, there was a more significant presence at the Women's Equality Day Breakfast.

Meeting is motioned to be adjourned.

#### VIII. Adjournment

##### Motion to Adjourn the Meeting

Motion 1<sup>st</sup>: Commissioner Cutler

Motion 2<sup>nd</sup>: Commissioner Lucas-Patrick

Unanimous approval

Chair Goddard adjourned the meeting at 6:38 pm.

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Chairperson  
COMMISSION ON THE STATUS OF WOMEN

Approved: \_\_\_\_\_  
Date