



## **Greensboro Criminal Justice Advisory Commission**

### **Meeting Minutes**

**October 18, 2018**

The Greensboro Criminal Justice Advisory Commission (GCJAC) convened for its monthly meeting at 6:00 p.m. on the above date in the Nussbaum Room at Central Library. Chair David Sevier presided over the meeting.

**Commissioners/PCRB Present:** Sevier, Nazim, Phillips, Webb, Jalloh, Gethers-Clark, Brown

**Commissioners Absent:** Friedland, Allen, Crippen

**PCRB Members Not Present:** Grier, O'Brien

**Legal Department Staff:** Andrea Harrell

**Observers and Visitors:** Barbara Harris-Assistant City Manager, GPD Captain Biffle

#### **I. Call to Order**

Chair Sevier called the meeting to order at 6:12 p.m.

#### **II. Moment of Silence**

Chair Sevier asked for a moment of silence for those affected by Hurricanes Florence and Michael.

#### **III. Meeting Minutes** - Approval of minutes of September 20, 2018 Meeting (APPROVED)

Sevier called for a motion to approve minutes as submitted, Gethers-Clark moved to accept, seconded by Phillips. All present voted in favor of the motion. (Ayes: Sevier, Phillips, Webb, Nazim, Jalloh, Gethers-Clark Nays: None.)

#### **IV. NACOLE Conference and PO Certification**

Sevier, Nazim, ACM Harris and Cpt. Davis attended this year's NACOLE (National Association for Civilian Oversight of Law Enforcement) conference in St. Petersburg FL. The City joined NACOLE last year, and new Commissioners are encouraged to attend next year's conference in Detroit, MI. Nazim noted the various cities represented and the need for continued training. Harris added that two Commissioners, a GPD representative, and CJAC staff should attend next year. NACOLE offers online certification programs and various resources on their website ([www.nacole.org](http://www.nacole.org)). Sevier encouraged certification in Policing Oversight.

#### **V. PCRB Issues**

Phillips noted the necessary changes to PCRB meetings in the future. He is currently working with City legal regarding confidentiality and how questions are to be asked of the complainant.

Phillips noted past PCRB's met monthly with occasional community outreach. GCJAC will now lead in community outreach while PCRB will only need to meet for case review and training sessions.

When hired, the new GCJAC Administrator will collect GPD data to review trends in complaints and other issues. GCJAC/PCRB will now have access to all complaints and receive training using updated policies and procedures. Phillips expressed need for a secure website to share confidential documents during the review process. PCRB and GCJAC will soon have by-laws to govern policy. Phillips added that the PCRB structure now requires 4 members from GCJAC and indicated he needs one more from GCJAC. Jalloh expressed willingness to join the PCRB.

PCRB will also need a secure site to view BWC footage. Phillips is working with Legal to secure a location and added only PCRB members would view video unless Council requests a different type of review from the GCJAC. Phillips stressed the need for continual training for PCRB members.

The Commission meeting on October 13 was briefly reviewed. Capt. Biffle reviewed process and procedures currently in place for Professional Standards and noted what cases could qualify for mediation. Professional mediators from UNCG will be invited for future interaction with GCJAC.

#### **VI. Confidentiality Agreements**

GPD Attorney Andrea Harrell explained the confidentiality requirements for PCRB review under the law, and noted some things reviewed by the PCRB may not be public record.

Confidentiality Agreements were handed to all GCJAC and PCRB members with Sevier requesting they be signed as soon as possible. Sevier added the purpose of the GCJAC is to monitor, review, educate and report, and stressed the requirement of signing the agreement as a member of the Commission.

Gethers-Clark recommended the need for media training for Commissioners and suggested a potential trainer for a future session. All agreed. Chair Sevier reminded members that all GCJAC meetings are open and subject to public review, therefore necessitating their good understanding of media issues.

#### **VII. Saturday training**

Sevier encouraged all to attend a public outreach session 9am – 12pm, Saturday, October 20 at HQ Greensboro. Commissioner Friedland will lead "Street Law and the Constitution."

#### **VIII. Adjournment**

Motion to adjourn was made by Commissioner Phillips and seconded by Commissioner Nazim. The motion passed unanimously, and the meeting adjourned at 7:43PM