



# City of Greensboro Stormwater Management Fee Appeal Form



**Applicant:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_ Telephone Number (including area code): \_\_\_\_\_

Account Number: \_\_\_\_\_ Property Address: \_\_\_\_\_

**Basis of Appeal:** (Check all that apply and attach documents and descriptions as indicated)

<input type="checkbox"/>	<b>Existence: Impervious surfaces have been removed or do not exist.</b> Describe on the attached sheet the structure or surface that has been removed, or area where the structure or surface in question does not exist.
<input type="checkbox"/>	<b>Location: Impervious surfaces not located on this parcel.</b> Describe on the attached sheet where the structure or surface is actually located.
<input type="checkbox"/>	<b>Size: Impervious surfaces in question have a different area than reported.</b> <b>Commercial property:</b> Owner must provide a copy of a certified survey or site plan created within the past 12 months, indicating area in square feet of all impervious surfaces on the parcel. It is the responsibility of the owner to provide the survey or site plan. All measurements are subject to verification by use of both geographic information systems/ aerial photography and by actual ground measurements by Stormwater Management staff (at the discretion of Stormwater staff).
<input type="checkbox"/>	<b>Size: Impervious surfaces in question have a different area than reported.</b> <b>Residential property:</b> Must provide measurements of all impervious surfaces located on the parcel. See the Stormwater Management Ordinance and/or the back of your bill for descriptions of impervious surfaces. Provide sketches on attached sheets. These measurements are subject to verification by use of both geographic information systems/aerial photography and by actual ground measurements by Stormwater Management staff (at the discretion of Stormwater staff)

**Special Notes:**

**Staff verification of information:** Staff may conduct a site visit for appeals that would result in a change in the calculated stormwater fee. If it is found that information submitted with your appeal is inaccurate, the original stormwater fee will be retroactively reinstated.

**Gravel driveways and surfaces:** Appeals contesting the City of Greensboro’s classification of gravel parking areas and/or driveways as impervious will not be considered. Both the USDA Natural Resources Conservation Service and the City of Greensboro Stormwater Management Program classify gravel and other compacted areas typically found on driveways, parking areas, and unpaved streets as an impervious surface. Impervious surfaces also include rooftops and other outside structures, as well as driveways, parking lots/areas, sidewalks, and patios paved with asphalt, concrete, or brick and mortar.

**Impervious surfaces in general are land areas that are not vegetated, do not support vegetation and are hardened surfaces designed to sustain heavy loads such as automobile storage and traffic. For calculation of the stormwater management fee, property owners may not appeal the inclusion of gravel as an impervious surface.**

**Pervious surfaces include only those surfaces that have not been compacted in any way!**

Foot paths and other areas designated only for foot traffic *may* be pervious when composed of washed gravel, river rock, flagstone, or pavers with gaps (joints) filled with stone, sand, mulch, or vegetation.  
\*\*At this time, the City of Greensboro does NOT recognize “engineered” surfaces that are designed specifically to be pervious or porous. This is due to the nature of the soils in this area, which typically do not allow proper drainage of the substrate. However, studies are currently underway that may allow us to change this policy in the future.

**Appeal Description and Documentation:**

Describe the structure or local conditions as indicated above. Use only the space provided to describe the areas in handwritten or 12 point font typed. Appeals missing required information will be returned to the applicant without review. Attach any required or additional documentation (plats, surveys, photos, etc.) as needed.

*I certify that all statements made in this application are true, complete and correct to the best of my knowledge and belief and that any false statements or major omissions shall be considered sufficient cause for the addition of an administrative fee of \$100.00. I further acknowledge that any or all information provided by me is subject to verification and hereby authorize the City of Greensboro to conduct any investigation or site visit of my property as needed.*

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

**Mail or deliver form and supporting documentation to:**

**Mail**

City of Greensboro Stormwater Management Program  
C/o Stormwater Billing Specialist  
PO BOX-3136  
Greensboro, NC 27402

**Mail or Deliver (Hours: Mondays-Fridays, 8 am to 5 pm)**

City of Greensboro Stormwater Management Program  
C/o Stormwater Billing Specialist  
2602 S. Elm-Eugene St.  
Greensboro, NC 27406

Appeals will be reviewed by Stormwater Management staff, and a response will be mailed to the address indicated above. Please allow 30 days from the delivery date for a reply to any appeal. Please visit the web page at [www.greensboro-nc.gov/Stormwater/](http://www.greensboro-nc.gov/Stormwater/) for detailed information, including the stormwater management ordinance.