



GREENSBORO
NORTH CAROLINA

PLANNING

PERMIT # _____

Use Registration for Community Gardens/Urban Farms
(Principal Use of Property)

Site Address: _____

Property Owner:

Name: _____

Mailing Address: _____

Phone Number: _____

Email Address: _____

Manager of Garden/Farm (If different than Property Owner):

Name: _____

Mailing Address: _____

Phone Number: _____

Email Address: _____

Required Information to be turned in with Application:

Total Square Footage of cultivated area _____

(Hint: Any proposal that exceeds 3,000 square feet of land disturbance will require tree conservation and soil erosion review)

Additional requirements may be required upon review.

Community Garden:

Zoning: _____

Minimum Setbacks of Structures: Front: _____ Side: _____

Rear: _____

Existing or Proposed Structure(s): Yes _____ or No _____ Size _____

Existing or Proposed Lighting: Yes _____ or No _____

****If yes, please attach a site plan, drawn to scale, to ensure compliance with required building setbacks and motion control lighting standards.**

Existing or Proposed Fencing: Yes _____ or No _____

****If yes, please indicate height and material _____**

Sign Proposed: Yes _____ or No _____

Special Use Permit Required: Yes _____ or No _____ *(Hint: Community Gardens require a Special Use Permit if the project contains any of the following (1) accessory structure exceeding 12 feet in any dimension; (2) electricity; (3) the total project exceeds 1 acre)*

**** If yes, Sign Application and/or Special Use Permit are required prior to approval of this Use Registration.**

For assistance with design, use of pesticides or available educational classes, please contact Crystal Mercer (Community and School Gardens Agent) at 336-641-2427 or Julie Hale (Community Garden Coordinator) at 336-373-4549. Also, check out the Parks and Recreation website for upcoming events related to community gardens and urban farms: <https://www.greensboro-nc.gov/departments/parks-recreation/parks-gardens/keeley-park/community-garden>.

Urban Farm:

(Special Use Permit required prior to approval)

Zoning: _____

Minimum Setbacks: Front: _____ Side: _____ Rear: _____

Is there a single family dwelling located on the site: Yes ___ or No ___

Existing or Proposed Structure(s): Yes _____ or No _____ Size _____

Existing or Proposed Lighting: Yes _____ or No _____

****If yes, please attach a site plan, drawn to scale, to ensure compliance with required building setbacks and motion control lighting standards.**

Retail Component: Yes _____ or No _____ Inside Sales _____ or Outside Sales _____

**** If yes, please provide proposed parking spaces _____ (Hint: A minimum of 5 parking spaces plus one for every 300 square feet of retail space are required)**

Existing or Proposed Fencing: Yes _____ or No: _____

****If yes, please indicate height and material _____**

Animals: Yes ___ or No _____

List of Proposed Animals: _____

**** An aquaculture license, written permission and/or a capacity use permit, if applicable, from the North Carolina Department of Agriculture and Consumer Services is required of any applicant farming fish.**

Sign Proposed: Yes _____ or No _____

****If yes, Sign Application is required prior to approval.**

I hereby certify that I am the authorized agent and affirm the above statements as true and correct and agree to comply with the provisions in the Building Code, Land Development Ordinance, and any other applicable ordinances, regulations, and laws.

Print Name: _____

Signature: _____

An initial charge of \$50.00 plus a commitment to overall upkeep of the garden on new projects in and around the garden area are due when registering. Annual renewals will be charged a reduced rate of \$10.00.

Please make checks payable to City of Greensboro.

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Permits needed: BUILDING ___ ELECTRICAL ___ SIGN ___ SPECIAL USE ___ Approved for Use Registration Issuance by: _____ <div style="display: flex; justify-content: space-between; width: 100%;"> City of Greensboro Date </div> Application for necessary permits is the responsibility of the operator of the proposed farm/garden. No such operation is permissible without approval of plans or issuance of a Certificate of Occupancy/Use as may be required.
