

**MINUTES OF THE
COMMUNITY SUSTAINABILITY COUNCIL
REGULAR MEETING
OCTOBER 14, 2013**

The regular meeting of the Community Sustainability Council (CSC) was held on Monday, October 14, 2013 in the Council Chamber of the Melvin Municipal Office Building, commencing at 3:10 p.m. The following members were present: Co-Chairs Joel Landau and Bob Powell, Art Davis, Marlene Sanford, Carolyn Allen, and Maurice Allen. Staff present included Hanna Cockburn, Jeff Sovich, and Steve Randall; Planning and Community Development.

1) APPROVAL OF MINUTES FROM AUGUST 12, 2013 MEETING:

Ms. Allen moved approval of the August 12, 2013 meeting minutes as written, seconded by Mr. Davis. The Council voted unanimously 6-0 in favor of the motion. (Ayes: Landau, Powell, Davis, Sanford, C. Allen, M. Allen. Nays: None.)

2) FINAL REVISED BYLAWS:

Ms. Cockburn stated that revisions discussed at the last meeting and further additional clarifications are reflected in the draft distributed to members. The bylaws will be circulated as appropriate and implemented once they are approved by the CSC. Ms. Cockburn reviewed the revised bylaws and responded to questions by members.

The following clarifications or changes were noted:

Article 3:

Section 1 -- It was clarified that the CSC wants representation geographically from each of the districts as well as "at large" members who could come from any district. The other change made to this section relates to the change in wording from "expertise" to "experience" as criteria in selecting new members.

Section 4 -- An additional edit was suggested in the second sentence in Section 4. If the second sentence reflects that "each voting member may be appointed to a maximum of two (2) consecutive terms", then there is no need for the last sentence.

Section 5 -- Co-Chair Powell felt that emphasis should be placed more on Environment, Economy, and Equity with Place, Prosperity, and People serving as modifiers. In addition, members clarified that each subcommittee chairperson should be a voting, CSC member.

Article 4:

Section 2 -- Following discussion, members felt that an ad hoc nominating committee was not needed.

Mr. Davis moved to strike the last phrase referencing an ad hoc nominating committee, seconded by Ms. Sanford. The Council voted unanimously 6-0 in favor of the motion. (Ayes: Landau, Powell, Davis, Sanford, C. Allen, M. Allen. Nays: None.)

Section 3 – Members were in agreement to add to the last sentence that "an election shall occur at the first meeting of each calendar year or as needed to fill a vacant office."

Article 5:

Section 1 – Members felt that there should be a minimum of four (4) meetings, not six (6) as stated in the draft.

a) **TERM ASSIGNMENTS:**

Co-Chair Landau stated that nine (9) voting CSC members will be established. Ms. Cockburn clarified that member terms expire on December 31. Officers will be elected at the first meeting of the calendar year.

Mr. Landau pointed out that as of this December 31, the only current CSC members still on board for the next term would be Mr. Davis, Mr. Allen, Ms. Allen, Co-Chair Powell, and Mr. Blackstock. It was noted that Mr. Blackstock has only attended one meeting. Once the bylaws are adopted, Mr. Giles will be removed due to lack of attendance. Mr. Duckwall is moving and will not be returning to the CSC. In addition, Mr. Kollar, Ms. Sanford, and Co-Chair Landau have terms that expire. Ms. Allen commented that she is now in District 4 and it was noted that Mr. Blackstock is in District 2.

Co-Chair Landau indicated his interest in extending his term. Ms. Sanford plans to rotate-off of the Council and she mentioned two individuals who have expressed interest in joining the CSC.

Members felt that if potential members have the necessary experience, a Chamber of Commerce seat and a TREBIC seat will not be necessary.

Mr. Davis moved to extend Co-Chair Landau's term through 2014, seconded by Ms. Sanford. Further discussion about terms continued.

Representatives from Districts 3 and 5 are needed in addition to a member who is 30 years old or younger at the time of their appointment.

Ms. Sanford suggested in **Article 3, Section 1** (first bullet point) that the remaining five (5) seats be recommended by the districted City Council members and voted on by City Council.

The following term expiration dates were amended:

2014: Art Davis (District 1), Carolyn Allen (District 4), Bob Powell (District 4)
 2015: Donald Blackstock (District 2), Joel Landau (District 4)
 2016: Maurice Allen (District 2)

Ms. Sanford moved to accept member terms as amended, seconded by Mr. Davis. The Council voted unanimously 6-0 in favor of the motion. (Ayes: Landau, Powell, Davis, Sanford, C. Allen, M. Allen. Nays: None.)

b) **SUBCOMMITTEE ASSIGNMENTS:**

Members determined that the makeup of the three subcommittees is as follows:

Equity/People (Carolyn Allen, Art Davis)

- Information and Outreach
- Community Gardens

Environment/Places (Joel Landau)

- Monitor Energy Use
- Adopt City Green Team
- Bike Share Program
- Transportation and Land Use

Economy/Prosperity (Maurice Allen, Bob Powell)

- Green Business Workshop

Ms. Allen felt that in regard to Community Gardens, the subcommittee could best serve by tracking efforts being made in that area.

Ms. Sanford commented that bylaws and standing committees should be made as flexible as possible.

Members indicated that they were comfortable with the three subcommittees as stated. Mr. Allen felt that the focus should be on Economy/Prosperity and the Green Business Workshop to help with the creation of jobs in local communities.

Ms. Allen moved that the three subcommittees be Equity/People, Environment/Place, and Economy/Prosperity, seconded by Mr. Davis. The Council voted unanimously 6-0 in favor of the motion. (Ayes: Landau, Powell, Davis, Sanford, C. Allen, M. Allen. Nays: None.)

Ms. Sanford suggested that for clarity in **Section 5** regarding Subcommittees, in the third line, add "who are not members of the CSC".

Ms. Sanford moved approval to adopt the bylaws as amended, seconded by Ms. Allen. The Council voted unanimously 6-0 in favor of the motion. (Ayes: Landau, Powell, Davis, Sanford, C. Allen, M. Allen. Nays: None.)

Co-Chair Landau stated that the new bylaws indicate the CSC can ask that a member be replaced who has missed (3) consecutive meetings. Therefore, Co-Chair Powell moved that Derrick Giles be replaced, seconded by Ms. Allen. The Council voted unanimously 6-0 in favor of the motion. (Ayes: Landau, Powell, Davis, Sanford, C. Allen, M. Allen. Nays: None.)

5) ITEMS FROM COUNCIL MEMBERS:

Community Gardens Update - Ms. Allen informed members that the Food Council will be holding a meeting about community gardens on October 25, 2013. In addition, representatives from the Neighborhood Congress will be meeting with Planning Department staff tomorrow at 1:30 p.m. to discuss community gardens. The meeting will be held in the Planning Department Conference Room.

6) ITEMS FROM PUBLIC:

None.

7) ITEMS FROM STAFF:

Bike Share Task Force Update - Mr. Sovich informed members that the Taskforce plans to develop a Request for Proposals (RFP) to determine the feasibility of implementing a Bike Sharing Program. The Taskforce has also put together a survey regarding bike sharing.

Action Greensboro hosted Building Our Strengths on October 7, 2013. Issues relevant to bike sharing were discussed during the program and representatives of two major bike share system companies were present to demonstrate the features of their respective bicycles and assist with test-rides.

8) ACKNOWLEDGEMENT OF ABSENCES:

Ms. Allen moved to acknowledge the absences of Mr. Giles, Mr. Blackstock, Mr. Duckwall, and Mr. Kollar, seconded by Mr. Davis. The Council voted unanimously 6-0 in favor of the motion. (Ayes: Landau, Powell, Davis, Sanford, C. Allen, M. Allen. Nays: None.)

9) ADJOURNMENT:

There being no further business before the Council, the meeting adjourned at 4:40 p.m.

Respectfully submitted,

Joel Landau
Co-Chairman

JL:sm/jd