



# City of Greensboro

Date: October 16, 2002  
To: Ed Kitchen, City Manager  
From: Internal Audit  
Subject: Preservation Greensboro, Incorporated


The Internal Audit Division has performed a program and compliance audit of Preservation Greensboro, Incorporated which received a grant in the amount of \$10,000 from the City of Greensboro during the 2000-2001 grant year.

The grant was given by the City to assist with the general maintenance of Blandwood Mansion and to allow the continuation of free school tours of the mansion. Additionally, the City of Greensboro could have used the Blandwood Carriage House Facility rent free ten times during the 2000-2001 fiscal year. During the year the mansion had approximately 5,000 visitors; 20 free school tours; and the City used the Carriage House twice for meetings.

We examined selected financial transactions and program documentation maintained by the agency for compliance with the contract and for assurance that program goals were achieved. Based on our review, it appears that the funds have been spent according to the terms of the contract with no exceptions noted.

We would like to thank Ms. Heather Seifert, Executive Director of Preservation Greensboro; Ms. Mary P. Smathers, CPA; and Mr. Todd Southard, Director of Blandwood Mansion for their courtesy and cooperation shown us during this audit. If there are any questions or comments concerning the details of this audit, please contact us at 373-2821.

  
Len Lucas  
Internal Auditor

  
Jacky Dowd  
Internal Audit Director

Cc: Mitchell Johnson, Assistant City Manager  
Larry Davis, Director of Budget and Evaluation  
Heather Seifert, Executive Director of Preservation Greensboro, Incorporated