



# City of Greensboro

Date: September 27, 2002  
To: Ed Kitchen, City Manager  
From: Internal Audit  
Subject: Gate City Community Development Corporation

The Internal Audit Division has performed a program and compliance audit of the Gate City Community Development Corporation, which received a Human Services Grant in the amount of \$17,275 from the City of Greensboro during the 2001-2002 grant year. Only \$12,956.25 was dispersed to this agency because of budget constraints.

This GCCDC grant helps support the administrative and operational expenditures incurred with the Certified Nursing Assistant training program designed to help train individuals in southeast Greensboro. This program offers an eight-week program at organizations such as Guilford Technical Community College and JobLink for persons to obtain training for job placement. Approximately 32 individuals successfully completed the program during the grant year.

We examined selected financial transactions and program documentation maintained by the agency for compliance with the contract and for assurance that program goals were achieved. Based on our review it appears that the funds have been spent according to the terms of the contract with no exceptions noted.

We would like to thank Ms. Barbara Harris, President/CEO; Ms. Mattie Smith, Vice-President of Operations; Ms. Robin Espejel, Fiscal Officer and Mr. Tim Henderson, Director of Nursing of Gate City Community Development Corporation for their courtesy and cooperation shown us during this audit. If there are any questions or comments concerning the details of this audit, please contact us at 373-2821.

Len Lucas  
Internal Auditor

Jacky Dowd  
Internal Audit Director

Cc: Mitchell Johnson, Assistant City Manager  
Andy Scott, Director of Housing & Community Development  
Barbara Harris, President/CEO of Gate City Community Development Corporation