



City of Greensboro

Date: October 23, 2002
To: Ed Kitchen, City Manager
From: Internal Audit
Subject: Family Service of the Piedmont

The Internal Audit Division has performed a program and compliance audit of Family Service of the Piedmont, which received four grants from the City of Greensboro during the 2001-2002 fiscal year. These grants, designed to assist individuals in Greensboro and Guilford County are as follows:

- Emergency Assistance Grant of \$10,000 provides funds to eligible clients for past due rents; rental and utility deposits; back payments and other payments related to housing and mortgage payments to prevent foreclosure. Fifty families were served during the program year.
- Emergency Shelter Grant of \$12,000 provides emergency shelter at the Clara House for 230 women and their children, who are victims of violence or abuse and in some cases, homeless young women. In addition to shelter, supportive services are available with locating permanent housing; medical and dental treatment; counseling and other assistance.
- Adult Victim Advocate Services Grant of \$22,508 provides a full-time Victim Advocate to be assigned to the Criminal Investigation Division of the Greensboro Police Department for counseling; support and referrals to other appropriate sources such as court accompaniment and advocacy; support during medical proceedings; criminal justice preparation and orientation and assistance with financial claims.
- Youth Victim Advocate Services Grant of \$45,017 provides a full-time Victim Advocate to be assigned to the Youth Section of the Greensboro Police Department for crisis counseling; assistance with financial claims and compensation filing; court accompaniment and advocacy; support during medical proceedings and information and referral.

Approximately 1260 clients were served during the grant year with the above grants.

We examined selected financial transactions and program documentation maintained by the agency for compliance with the contracts and for assurance that program goals were achieved. Based on our review, it appears that the funds have been spent according to the terms of the contracts with no exceptions noted.

We would like to thank Ms. Cathy Purvis, Director of Contracts and Grants and the staff of Family Service of the Piedmont for their courtesy and cooperation shown us during this audit. If there are any questions or comments concerning the details of this audit, please contact us at 373-2821.

Len Lucas
Internal Auditor

Jacky Dowd
Internal Audit Director

Cc: Mitchell Johnson, Assistant City Manager
Andy Scott, Director of Housing & Community Development
Julia Nile, President & CEO of Family Service of the Piedmont