



City of Greensboro

Date: December 2, 2002
To: Ed Kitchen, City Manager
From: Internal Audit
Subject: Communities in Schools

The Internal Audit Division has performed a program and compliance audit of Communities in Schools, which received a City of Greensboro Human Services Grant in the amount of \$12,000 during the 2001-2002 grant year. This grant was reduced to \$9,000 because of the City's budget constraints.

The CIS grant supported the administrative and operational expenses incurred with their Great Leaps Reading Program. This program is designed to help students ages 9-11 with their reading skills in order to help them with their End-of-Grade testing. Over 500 students were served during the grant year.

We examined selected financial transactions and program documentation maintained by the agency for compliance with the contract and for assurance that program goals were achieved. Based on our review, it appears that the funds have been spent according to the terms of the contract with no exceptions noted.

We would like to thank Mr. Jimmi Williams, Executive Director and Ms. Gwen Lackey, Administrative Assistant of Communities in Schools for their courtesy and cooperation shown us during this audit. If there are any questions or comments concerning the details of this audit, please contact us at 373-2821.

Len Lucas
Internal Auditor

Cc: Mitchell Johnson, Assistant City Manager
Andy Scott, Director of Housing & Community Development
Jimmi Williams, Executive Director of Communities in Schools