



City of Greensboro

Date: January 21, 2003
To: Ed Kitchen, City Manager
From: Internal Audit
Subject: Greensboro Interfaith Hospitality Network

The Internal Audit Division has performed a program and compliance audit of the Greensboro Interfaith Hospitality Network, which received an Emergency Assistance Grant in the amount of \$5,000 and an Emergency Shelter Grant in the amount of \$10,000 from the City of Greensboro during the 2001-2002 grant year.

The Emergency Assistance grant is designed to provide funds to eligible clients for past due payments for rent and utilities; deposits; temporary emergency shelter; storage and assistance with cost related to employment and health. The Emergency Shelter grant is designed to provide daytime activities at a Day Center for homeless families. Funds are used for operational cost: (gas, water, electricity, telephone service) and salary for weekend manager. The Day Center is located at 707 North Greene Street and approximately 55 families were served during the grant year.

We examined selected financial transactions and program documentation maintained by the agency for compliance with the contracts and for assurance that program goals were achieved. Based on our review, it appears that the funds have been spent according to the terms of the contracts with no exceptions noted. During October of the grant year the agency changed its name to Guilford Interfaith Hospitality Network.

We would like to thank Ms. Cara Church, Administrative Director of Guilford Interfaith Hospitality Network for her courtesy and cooperation shown us during this audit. If there are any questions or comments concerning the details of this audit, please contact us at 373-2821.

Len Lucas
Internal Auditor

Cc: Mitchell Johnson, Assistant City Manager
Ben Brown, Assistant City Manager for Economic Development
Bob Morgan, Assistant City Manager
Andy Scott, Director of Housing & Community Development
Cara Church, Administrative Director of Guilford Interfaith Hospitality Network