



City of Greensboro

Date: July 17, 2003
To: Ed Kitchen, City Manager
From: Internal Audit
Subject: Black Child Development Institute, Incorporated

The Internal Audit Division has performed a program and compliance audit of the Black Child Development Institute, Incorporated which receive a Human Services Grant in the amount of \$9,000 from the City of Greensboro during the 2002-2003 grant year.

This BCDI grant is designed to help support the administrative and operational expenditures incurred with recruiting, screening and training adult volunteers to be matched with students "at risk" of academic failure, to provide academic tutoring for children and youth to improve academic performance and bolster self-esteem. This agency has ten tutorial sites throughout Greensboro, has recruited approximately 375 volunteers and tutored approximately 240 students during the grant year.

We examined selected financial transactions and program documentation maintained by the agency for compliance with the contract and for assurance that program goals were achieved. Based on our review, it appears that the funds have been spent according to the terms of the contract with no exceptions noted.

We would like to thank Ms. June Swanston-Valdes, Executive Director and the staff of the Black Child Development Institute for their courtesy and cooperation shown us during this audit. If there are any questions or comments concerning the details of this audit, please contact us at 373-2821.

Len Lucas
Acting Internal Audit Director

Cc: Mitchell Johnson, Assistant City Manager
Ben Brown, Assistant City Manager for Economic Development
Bob Morgan, Assistant City Manager
Andy Scott, Director of Housing & Community Development
June Swanston-Valdes, Executive Director of Black Child Development Institute, Incorporated