



# City of Greensboro

Date: August 12, 2003  
To: Ed Kitchen, City Manager  
From: Internal Audit  
Subject: Presbyterian Church of the Cross

The Internal Audit Division has performed a program and compliance audit of the Presbyterian Church of the Cross, which received a Human Services Grant in the amount of \$12,000 from the City of Greensboro during the 2002-2003 grant year.

The PCC grant is designed to help support the administrative and operational expenditures incurred with their Community Nursing Program to provide basic nursing care for low-to moderate-income elderly people and their families. This program offers health screenings; health education; inoculations and referrals for immigrants who would not otherwise receive them. During the grant year, the nurse providing these services had to reduce the amount of time allotted to this program and therefore the grant was reduced from \$12,000 to \$3,000. Over 400 clients were served during the grant year.

We examined selected financial transactions and program documentation maintained by the agency for compliance with the contract and for the assurance that program goals were achieved. Based on our review, it appears that the funds have been spent according to the terms of the contract with no exceptions noted.

We would like to thank Reverend James Miller, Director and Ms. Merrie Shelton, Church Secretary of the Presbyterian Church of the Cross for their courtesy and cooperation shown us during this audit. If there are any questions or comments concerning the details of this audit, we can be reached at 373-2821.

Len Lucas  
Acting Internal Audit Director

Cc: Mitchell Johnson, Assistant City Manager  
Ben Brown, Assistant City Manager for Economic Development  
Bob Morgan, Assistant City Manager  
Andy Scott, Director of Housing & Community Development  
Reverend James Miller, Director of Presbyterian Church of the Cross