



City of Greensboro

Date: September 18, 2003
To: Ed Kitchen, City Manager
From: Internal Audit
Subject: Greensboro Housing Coalition, Incorporated

The Internal Audit Division has performed a program and compliance audit of the Greensboro Housing Coalition, Incorporated which received four grants from the City of Greensboro during the 2002-2003 grant year as follows:

- Human Services Grant in the amount of \$19,270 to help support the administrative and operational expenditures incurred in operation and coordination of programs and initiatives that advocate for improved and increased housing for low and moderate-income citizens and those with special needs.
- Community Grant in the amount of \$27,500 to help support their "More than Just a Mortgage Program" designed to offer homeownership education classes; consumer credit counseling; and home maintenance and foreclosure.
- Community Grant in the amount of \$30,000 to help support the "Housing Hotline", a program designed to provide housing information and referrals; how to buy a home; locations of emergency shelters and how to obtain emergency assistance.
- Lead-Based Paint Grant in the amount of \$110,000. This is a three-year grant and approximately \$38,402 has been expended in this first fiscal year. This grant is designed to help support the administrative costs with providing a full-time Healthy Housing Coordinator. This person conducts and coordinates educational efforts to inform citizens about the hazards of lead-based paint; refers potential lead risk households to appropriate resource for repairs; operates housing hotline and responds to lead hazard injuries. Approximately 4,000 clients were served during the grant year.

We examined selected financial transactions and program documentation maintained by the agency for compliance with the contracts and for assurance that program goals were achieved. Based on our review, it appears that the funds have been spent according to the terms of the contracts with no exceptions noted.

We would like to thank Ms. Beth McKee-Huger, Executive Director and the staff of Greensboro Housing Coalition for their courtesy and cooperation shown us during this audit. If there are any questions or comments concerning the details of this audit, please contact us at 373-2821.

Len Lucas
Acting Internal Audit Director

Cc: Mitchell Johnson, Assistant City Manager
Ben Brown, Assistant City Manager for Economic Development
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