



Date: June 24, 2004
To: Larry Davis, Director of Budget & Evaluation
From: Internal Audit
Subject: Preservation Greensboro, Incorporated (PGI)

The Internal Audit Division has performed a program and compliance review of Preservation Greensboro, Incorporated which received two Non-Governmental Grants in the amount of \$32,000 from the City of Greensboro during the 2002-2003 grant year.

One grant in the amount of \$10,000 is designed to help with the general maintenance of Blandwood Mansion and to allow the continuation of free school tours of the mansion. Approximately 1900 individuals toured Blandwood during the grant year.

The remaining grant of \$22,000 is designed to help Architectural Salvage of Greensboro (ASG), a division of PGI, with lease payments of property at 300 Bellemeade Street for the operation of the ASG retail and warehouse space. ASG is an all-volunteer project whose purpose is to rescue and recycle materials from historic structures when they are remodeled or demolished.

We examined selected financial transactions and program documentation maintained by the agency for compliance with the contracts and for assurance that program goals were achieved. Based on our review, it appears that the funds have been spent according to the terms of the grant agreements with no exceptions noted.

We would like to thank Mr. Benjamin Briggs, Executive Director; Ms. Ashley Crayton Poteat, Blandwood Director/Curator Carriage House Manager and Ms. Jenni Hoggard, Executive Assistant of Preservation Greensboro for their courtesy and cooperation shown us during this review. If there are any questions or comments concerning the details of this review, we can be reached at 373-2821.

Len Lucas
Acting Internal Audit Director

Cc: Ben Brown, Assistant City Manager for Economic Development
Bob Morgan, Assistant City Manager
Benjamin Briggs, Executive Director of Preservation Greensboro, Incorporated