



City of Greensboro

Date: June 21, 2004
To: Andy Scott, Director of Housing & Community Development
From: Internal Audit
Subject: Women's Resource Center (WRC)

The Internal Audit Division has performed a program and compliance review of the Women's Resource Center, which received a Human Services Grant in the amount of \$16,000 from the City of Greensboro during the 2002-03 grant year. The WRC also received a total of \$75,000 for their Capital Campaign, allocated by City Council from two separate meetings, July 17, 2001 and June 3, 2003.

The Human Services grant is designed to help support the administrative and operational expenses incurred with the New Choices Program. New Choices is a 2-month job preparedness series providing necessary training for women (displaced homemakers) who are entering/re-entering the workforce after having worked at home, with no remuneration. Approximately 700 clients were served during the grant year.

The City's funding allocated to the Capital Campaign helped support the construction costs of a new facility for approximately \$1,236,200 located at 628 Summit Avenue. This facility has been completed and is in operation to serve clients.

We examined selected financial transactions and program documentation maintained by the agency for compliance with the contract and for assurance that program goals were achieved. Based on our review, it appears that the funds have been spent according to the terms of the contract and grants with no exceptions noted.

We would like to thank Ms. Ashley Brooks Reckard, Executive Director, Ms. Marian O'Connor Franklin, Associate Executive Director and Ms. Pamela Hampton-Garland, New Choices Program Director of the Women's Resource Center for their courtesy and cooperation shown us during this review. If there are any questions or comments concerning the details of this review, we can be reached at 373-2821.

Len Lucas
Acting Internal Audit Director

Cc: Ben Brown, Assistant City Manager for Economic Development
Ashley Brooks Reckard, Executive Director of the Women's Resource Center