



City of Greensboro

Date: July 29, 2004
To: Andy Scott, Director of Housing & Community Development
From: Internal Audit
Subject: Young Women's Christian Association of Greensboro, Incorporated (YWCA)

The Internal Audit Division has performed our annual compliance review of the Young Women's Christian Association of Greensboro, Incorporated which received a Human Services Grant in the amount of \$10,000 from the City of Greensboro during the 2002-2003 grant year.

The YWCA grant is designed to help support the administrative and operational expenses incurred to facilitate the Teen Parent Mentor Program (TPMP). TPMP provides educational programs; group support and one-on-one mentoring to low-income, pregnant and/or parenting teenage girls ages 13-19. Approximately 88 teens were served during the grant year.

We examined selected financial transactions and program documentation maintained by the agency for compliance with the contract and for assurance that program goals were achieved. Based on our review, it appears that the funds have been spent according to the terms of the contract with no exceptions noted.

We would like to thank Ms. Susan Cupito, Teen Parent Mentor Program Director and Ms. Carol Wade, Accountant for the YWCA of Greensboro for their courtesy and cooperation shown us during this compliance review. If there are any questions or comments concerning the details of this review, we can be reached at 373-2823.

Len Lucas
Internal Audit Director

Cc: Ben Brown, Assistant City Manager for Economic Development
Carolyn Flowers, Executive Director of the YWCA of Greensboro, Incorporated