



# City of Greensboro

Date: July 28, 2004  
To: Andy Scott, Director of Housing & Community Development  
From: Internal Audit  
Subject: Jericho House, Incorporated

The Internal Audit Division has performed a program and compliance review of the Jericho House, Incorporated which received Shelter Operation Grants from the City of Greensboro during the 2002-2003 and 2003-2004 grant years in the amounts of \$5,000 and \$7,000.

These grants are designed to help in the administrative and operational expenses incurred in providing transitional housing and supportive services for men that are ex-offenders. These men are provided room and board; transportation to jobs and/or interviews, budget planning and support to re-enter the workforce. Approximately 36 clients were served during the grant years.

Additionally, the City of Greensboro provided a loan during March 2002 in the amount \$62,000 to help in the purchase of Jericho House located at 2824 Liberty Road. This loan is non-interest bearing and repayment is not required as long as the house remains available as transitional housing for men. The liability remains until the sixth anniversary of the loan, after which it will be forgiven at the rate of ten (10%) percent per year.

We accompanied Mr. Bill Black, Rehabilitation Supervisor of the Housing & Community Development Department as he inspected this property. He noted several minor repairs that needed to be made and the agency has been provided a copy of this list for completion.

We examined selected financial transactions and program documentation maintained by the agency for compliance with the contracts and for assurance that program goals were achieved. Based on our review, it appears the funds have been spent according to the terms of the contracts with no exceptions noted.

We would like to thank Mr. Paul Valdes, Vice-President and Mr. Jack Alford, Treasurer of Jericho House for their courtesy and cooperation shown us during this review. If there are any questions or comments concerning the details of this review, we can be reached at 373-2823.

Len Lucas  
Internal Audit Director

Cc: Ben Brown, Assistant City Manager for Economic Development  
David Williams, President of Jericho House, Incorporated