

# City of Greensboro

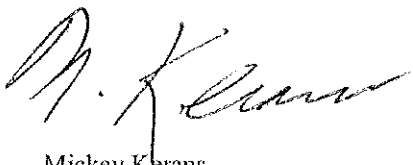
*Date:* December 3, 2004  
*To:* Andy Scott, Director of Housing & Community Development  
*From:* Internal Audit  
*Subject:* Youth Focus, Inc.

The Internal Audit Division has performed our yearly monitoring visit of Youth Focus, Inc. that received a Shelter Operations Services Grant in the amount of \$7,000 from the City of Greensboro during the 2003 to 2004 grant year.

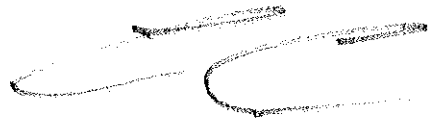
This grant was used to provide services to support the "Act Together Crisis Care" program. This program is a residential shelter for homeless youth and is located at 1601 Huffine Mill Road, Greensboro, NC. Funds were used for operational costs including salary for childcare worker. Approximated 300 homeless youth were assisted.

We examined selected financial transactions and program documentation maintained by the agency for compliance with the contracts and for assurance that program goals were achieved. Based on our review, it appears that the funds have been spent according to the terms of the contract with no exceptions noted.

We would like to thank Mr. Chuck Hodieme, Executive Director; Ms. Vicki Mitchell, Business Manager and the staff of Youth Focus, Inc. for their courtesy and cooperation shown to us during this visit. If there are any questions or comments concerning the details of this visit, we can be reached at 373-2821.



Mickey Kerans  
Internal Auditor



Len Lucas  
Internal Audit Director

Cc: Ben Brown, Assistant City Manager for Economic Development  
Chuck Hodieme, Executive Director of Youth Focus, Inc.