

Please fill in form below in FULL. ALL questions MUST be answered.

- 1) Date new water service is desired. Circle whether applicant is a tenant or owner of service address. A **\$150.00** deposit is required for residential tenants only. Commercial tenants deposits begin at **\$200.00** and can go up. A nonrefundable service charge of **\$15.00 is required** for all tenants and owners making application for water service. *Please make check payable to: **City of Greensboro**. Deposits are held until the final bill and are not transferred.*
- 2) Name to appear on Water Bill. **Use full name**. Example: WILLIAM LEE SMITH - **Not** Bill Smith.
- 3) Must have a document showing your date of birth. Acceptable documents are: Drivers License and/or Social Security card, passport, green card, or I-9 form. If this is a business, please list the Commercial Tax ID number.
- 4) Service address is the location where water service is needed. Account Number will be filled in by the City Staff.
- 5) Mailing address to send bill if different from service address. If same, please write SAME. Please give the telephone number where you may be reached NOW. This should be a telephone number where you can be reached during the day, such as your work number.
- 6) Your signature or the signature of an officer of the company, if in a company name. Please give full name of co-tenant, or spouse if married.
- 7) Give the company name where you are employed. If self-employed please write self and the type of business.
- 8) If the owner of property is different from (2) and (3), please give the FULL name and address of the property owner. If the property owner is the same, please write same.
- 9) If applicant is a property owner, please give the name of the company holding mortgage on this property.
- 10) Address where you last had water service with the City of Greensboro. If none, write none.
- 11) If you want service continued at the last address, please write LEAVE ON. If you desire service stopped, please Give the DATE FOR CUT-OFF. If we have already been notified to cut off, please write ALREADY OFF and give the date we were notified.

IF YOU HAVE ANY QUESTIONS PLEASE CONTACT WATER CUSTOMER SERVICE - PHONE 336-373-CITY (2489) (VOICE)

-----Cut and mail bottom section-----

City of Greensboro Request for Water and/or Sewer Service

- 1) DATE FOR TURN-ON _____ TENANT DEPOSIT \$ _____ SERVICE CHG. \$ _____ TOTAL \$ _____
 OWNER
- 2) NAME TO BILL _____ DRIVERS LIC. NO. _____ STATE _____
- 3) DATE OF BIRTH _____ S.S NO. /ID NO. _____ COMMERCIAL TAX ID NO. _____
- 4) SERVICE ADDRESS _____ ACCT NO. _____
- 5) MAILING ADDRESS _____ ZIP CODE _____ PHONE _____
- 6) SIGNATURE _____ SPOUSE/COTENANT _____
- 7) APPLICANT'S EMPLOYER _____
- 8) PROPERTY OWNER _____ ADDRESS _____
- 9) MORTGAGE COMPANY _____ ADDRESS _____
- 10) ADDRESS OF LAST WATER SERVICE _____
- 11) DATE OF CUT-OFF FOR LAST ADDRESS _____

DETACH ON PERFORATION AND MAIL TO:
CITY OF GREENSBORO
WATER RESOURCES DEPARTMENT CUSTOMER SERVICE
2602 S-ELM EUGENE STREET, GREENSBORO, NC 27406

WATER & SEWER RULE 21 - Delinquent water rents are or may be due on the premise, and if rents are not paid they shall become a lien against the property and shall be subject to advertising with possible foreclosure of property. Included on your Water and Sewer bill are also fees for Solid Waste Management collection, Household Hazardous Waste collection, and Storm Water Management.