



February 21, 2014

TO: Mayor and Members of Council
FROM: Jim Westmoreland, City Manager
SUBJECT: Items for Your Information

UPCOMING MEETINGS

- Feb 25 at 3:00 pm Council Work Session
- Feb 26 at 4:00 pm CRC Enhancement Committee Meeting
- Mar 4 at 5:30 pm City Council Meeting
- Mar 13 at Noon Council Work Session

Agenda Items for the March 4, 2014 City Council

- **2015 NC Governor's Highway Safety Program Grant**

Attached is a memorandum from Grants Manager Susan Crotts, dated February 18, 2014, regarding the NC Governor's Highway Safety Program grant that the Greensboro Police Department has applied for that requires match funds in the amount of \$2,976. This will be on the March 4, 2014 City Council agenda, for Council's consideration.

Council Follow-Up Items

Solid Waste Management Commission Purpose and Focus

As a follow-up to a request by Councilmember Fox at the February 4, 2014 City Council Meeting, attached is a memorandum from Deputy Director of Field Operations Chris Marriott, dated February 12, 2014, regarding the Solid Waste Management Commission's purpose and their focus.

Construction Start Dates

Attached is a memorandum from Engineering Manager Ted Partrick, dated February 10, 2014, regarding the starting of construction projects for the month of February 2014.

Renaissance Center Advisory Application

Attached is the press release dated February 21, 2014, regarding the new online Advisory Applications for residents to submit their interest in joining an advisory committee on the Renaissance Center.

Complaint Review Committee Meeting February 26

The Complaint Review Committee Enhancement Committee is scheduled to meet to on Wednesday, February 26, 2014 from 4:00 – 6:00 in the Council Chambers of the Melvin Municipal Office Building. Attached is the press release dated February 21, 2014.

Public Information Request Report

Attached is the weekly Public Information Request Report for the week of February 21, 2014.

Contact Center Feedback

Attached are the weekly reports generated by our Contact Center for the weeks of February 3, 2014 through February 16, 2014.

Grant Report

Attached is an updated list of grants for which the City intends to apply that do not require a match. Under the policy adopted by City Council, grants that do not require a match are not required to receive formal Council action.



February 18, 2014

TO: Jim Westmoreland, City Manager

FROM: Susan Crotts, Centralized Contracting Division and Grants Manager

SUBJECT: Grant Application Authorization Requests for 2015 NC
Governor's Highway Safety Program Match Grant

The City Grant Policy requires Council approval on all grant applications requiring a local match. On February 14, 2014, the Greensboro Police Department applied to the NC Governor's Highway Safety Program for a federally funded grant that requires City match funds. Due to the timing of the application deadline, staff was not able to get the applications approved for submittal by City Council in advance. In accordance with the Grant Policy, when grant applications with match funds are submitted to funders prior to City Council approval, information regarding those requests is provided to Council through the IFYI report in advance of the agenda publication.

The proposed grant project supports the City Council Priority of Crime Reduction and aligns with the Police Department's initiative of Community Policing. The Traffic Safety Equipment grant will be used to provide technology and equipment to aid in traffic enforcement and collection of statistical data for reporting. These will support the Greensboro Police Department Traffic Safety Unit in various Traffic Enforcement Initiatives such as the 2013 Wendover Avenue zero-tolerance campaign. The \$11,904 grant project budget requires a quarter percent match of City funds. If approved and awarded, \$2,976 City funds will leverage \$8,928 in federal funds.

The City's match funding will be available for the grant from the NC State Drug Tax fund. The grant application approval request will be presented to City Council for their consideration at the March 4th meeting. Should you have questions in advance, please contact Captain G.L. James of the Greensboro Police Department.

SC

Field Operations Department
City of Greensboro



February 12, 2014

TO: David Parrish, Assistant City Manager
Dale Wyrick, P.E., Director of Field Operations

FROM: Chris Marriott, Deputy Director of Field Operations

SUBJECT: Solid Waste Management Commission Purpose & Focus

This memo is in response to a request from Councilman Fox to provide the purpose and work focus of the City of Greensboro's Solid Waste Management Commission (Commission).

The Commission was formed by City Council in May 2013, and consists of 9 appointed members. The Commission is to act as a citizen-driven board to help identify and research long term sustainable solid waste and recycling management solutions. The Commission is to provide an Annual Work Plan and 6-month updates to Council. Any reports and recommendations from the Commission are considered non-binding for Council action. The full Resolution establishing the Commission is attached.

The 2014 focus of the Commission is detailed in their work plan, also attached. In the coming year the Commission plans to explore: post closure options for the White Street Landfill; disposal options, including regional partners and new technologies; and enhancement of the City's recycling and waste reduction programs. The Commission will provide a mid-year update to Council in July 2014 and a summary report of their work in January 2015.

If further is required, please advise.

CRM

Attachment: SWM Commission Resolution for 5-7-13.pdf
City of Greensboro SWMC 2014 Work Plan Adopted 11-20-2013.pdf

RESOLUTION ESTABLISHING AND PROVIDING PARAMETERS FOR THE GREENSBORO
SOLID WASTE MANAGEMENT COMMISSION

WHEREAS, municipal solid waste (hereinafter "MSW") currently collected by the City of Greensboro is disposed of at Uwharrie Regional Landfill pursuant to a contract with Republic Services of North Carolina LLC, which has an initial term that expires on October 12, 2015;

WHEREAS, the City of Greensboro is in need of long-term, fiscally sustainable solid waste management and recycling solutions that minimize impacts on human health, economic development, and the environment;

WHEREAS, Greensboro residents must be involved in and supportive of the City of Greensboro's formulation and implementation of a long-term, fiscally sustainable waste management and recycling solutions;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GREENSBORO:

1. That the City Council hereby supports the formation of a citizen-driven commission to review the City of Greensboro's current and long-term solid waste management and recycling practices.
2. That the City Council hereby supports the formation, selection, and impaneling of said commission by no later than July 1, 2013. The commission should hold its first meeting no later than August 1st, 2013, and provide the City Council with an annual work plan outlining its goals and objectives for the following year no later than the first scheduled City Council Meeting in December; additionally, the commission should provide a written update to this plan in July and January of each year it remains in existence. The commission's reports will be posted on the City of Greensboro's website.
3. That the commission should be composed of nine individuals. Each member of the City Council will appoint one Greensboro resident to serve on the commission.
4. That the initial term of the commission shall be for a period not less than five years, and whose term may be renewed for an additional five years at the approval of the City Council.
5. That City of Greensboro Field Operations staff will support the work of the commission by providing the information, technical expertise, meeting resources necessary to research solid waste management solutions on behalf of the citizens of Greensboro.
6. That funding allocated to support the work of the commission shall not exceed \$50,000 per year, and the funding be used for research, engineering consultants, and to cover approved and scheduled group travel expenses for the commission.
7. That the commission will elect a Chair and Vice-Chair at its initial meeting.
8. That the commission will initially research options for alternative utilization of the White Street Landfill.
9. The City Council will appoint two of its members to serve as liaisons between the City Council and the commission.
10. That the commission's written report and proposals shall be non-binding on the City Council. The work of the commission will not prohibit the City Council and City staff from continuing to research long-term solid waste management options and potential solutions.

THE FOREGOING RESOLUTION WAS ADOPTED
BY THE CITY COUNCIL OF THE CITY OF GREENSBORO
ON THE 7th DAY OF MAY, 2013.

APPROVED AS TO FORM

CITY CLERK

CITY ATTORNEY

GREENSBORO SOLID WASTE MANAGEMENT COMMISSION

2014 WORK PLAN

ADOPTED NOVEMBER 20, 2013

I. PURPOSE

This work plan shall guide the work of the Commission leading to and throughout calendar year 2014. It is a living document subject to revision by majority vote of the Commission or City Council (or their designee) as unforeseen developments, challenges and opportunities arise.

II. AUTHORIZATION

The Rules and Bylaws of the Greensboro Solid Waste Management Commission state in Section I, "The Commission will provide the City Council with an annual work plan outlining its goals and objectives for the following year no later than the first scheduled City Council meeting in December. The Commission will also provide a written update to this plan in July and January of each year it remains in existence."

III. GOALS AND OBJECTIVES

A. White Street Landfill Utilization & Post-closure Strategies

1. Research options for the alternative utilization of the White Street Landfill.

B. MSW Disposal Strategies

1. Continue study of a MSW facility owned and operated by the City of Greensboro that will process MSW for volume reduction and other benefits (renewable fuels, waste-to-energy feedstocks, etc.), preferably one that will attract neighboring communities to utilize it with consideration for disposal of residue at their MSW landfill.
2. Monitor advancements and/or alternative strategies and technologies in MSW disposal being utilized by other governments.
3. Continue study of regional collaboration in solid waste disposal considering, among other things, potential mandated environmental and health regulations, advanced technology, required infrastructure, and fiscal parameters. Consider public regional landfilling options, preferably as an equity partner (e.g., Randolph County, Rockingham County).

C. MSW Recycling & Reduction Strategies

1. Continue study of expansion of the City's curbside recycling and container programs.
2. Encourage the reduction and reuse of wastes requiring disposal.

D. Advanced & Developing Technologies Strategies

1. Research and monitor advancements and/or alternative strategies and technologies in MSW management and disposal being utilized throughout the U.S. and elsewhere.

IV. SCHEDULE

- A. Provide and submit an update to this plan to City Council by July 15, 2014, including all Commission-approved or endorsed task force and committee reports, work group reports, vendor proposals, etc.
- B. Provide and submit the 2015 Solid Waste Management Commission Work Plan to City Council by January 20, 2015.



February 10, 2014

TO: David Parrish, Assistant City Manager

FROM: Ted Partrick, Engineering Manager

SUBJECT: Construction Starts – February 2014

The following jobs will be starting construction in February 2014 or as soon as weather permits. The rain and snow have created conditions that may delay the starting a week or two in some areas.

| Contract | Title/Description | Start Date | Council District |
|-----------------|---|-------------------|-------------------------|
| 2008-054 | Wendover Avenue Sidewalk This is 25,085 feet of sidewalk on East Wendover - Completion anticipated November 2014 | 2-14 | 2 |
| 2013-121 | Guilford College Road Sidewalk A very small sidewalk infill – 240 feet. | 2-10 | 5 |
| 2009-87 | Florida & Randolph Roadway and Sidewalk Improvements - Completion anticipated June 2014 | 2-10 | 1 |
| 2012-94 | Lynwood Lakes Water and Sewer Extension This is a very large project in the County - Completion anticipated November 2015 | 2-17 | County |

TP



**CITY OF GREENSBORO
FOR IMMEDIATE RELEASE**

Contact: Donnie Turlington
Phone: 336-373-3769

Renaissance Center Advisory Application Now Online

GREENSBORO, NC (February 21, 2014) – The City of Greensboro has posted an application online at www.greensboro-nc.gov/renaissancecenter for residents to submit their interest in joining an advisory committee regarding the Renaissance Shopping Center. The advisory committee is being developed as the City works to negotiate the sale and improvement of the shopping center to Self Help Venture Fund.

Residents interested in supporting the project can fill out the application and return to Self Help by March 7, 2014. All residents interested in participating are encouraged to submit an application.

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The City works with the community to improve the quality of life for residents through inclusion, diversity, and trust. As the seventh largest employer in Greensboro, the City has a professional staff of 2,800 employees who maintain the values of honesty, integrity, stewardship, and respect. The City is governed by a council-manager form of government with a mayor and eight council members. For more information on the City, visit www.greensboro-nc.gov or call 336-373-CITY (2489).



**CITY OF GREENSBORO
FOR IMMEDIATE RELEASE**

Contact: Donnie Turlington
Phone: 336-373-3769

CRC Enhancement Committee Meeting February 26

GREENSBORO, NC (February 21, 2014) – The first City Council committee meeting to review enhancements to the complaint review committee (CRC) is from 4-6 pm, Wednesday, February 26, in the Council Chamber on the second floor of the Melvin Municipal Office Building, 300 W. Washington St. The meeting will air live on Greensboro Television Network.

Among its initiatives, the CRC Enhancement Committee is reviewing the current complaint review process and seeking ways to better streamline it, identifying any needed changes to the CRC structure, and determining if there are improvements needed to the way complaints are filed. There is a public comment period during the committee meeting for residents to offer their suggestions and feedback about how the CRC can be strengthened.

The CRC is made up of residents appointed by the Human Relations Commission. The CRC reviews and assesses the findings of the Greensboro Police Department's Professional Standards Division (PSD). Complaints filed by residents against members of the police department are investigated by PSD. If not satisfied by the results of a PSD investigation, a resident can request the CRC review the matter.

For more information about the CRC, visit www.greensboro-nc.gov/CRC.

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Current Public Records Requests Update February 21, 2014

| Date Requested | Requestor | Subject | Status |
|----------------|--------------------|---|--|
| 7/18/2013 | Roch Smith | GPD Database Indexes | Additional response sent to requestor on 2/21/14. |
| 8/5/2013 | Mike Carter | Email Correspondence from 8/1/11 to 8/5/13 | PIRT admin spoke to requestor on 2/18/14 to let him know additional information will be ready for pickup this week. E-mail search continues. |
| 8/21/2013 | Mr. Lassiter | Emails: P&R and Developmental Associates from 1-1-12 to 8-18-13 Email: 765 | PIRT admin spoke to requestor on 2/18/14 to see what additional information was needed. Requestor said he would call back. |
| 11/26/2013 | Christopher Brooks | SWAT Team Deployment Logs | No new updates as of 2/21/14. |
| 12/12/2013 | George Hartzman | GPAC: Architecture Contract and Cost | Staff still compiling information. |
| 12/12/2013 | Billy Jones | GPAC: Architecture Contract and Cost | Staff still compiling information. |
| 12/16/2013 | Billy Jones | Same as G Hartzman - Prison Farm, Feasibility Study | Staff has provided information in previous PIRT requests. PIRT admin will check w/requestor to see if additional information is needed. |
| 12/16/2013 | Billy Jones | 203 S. Elm Street | PIRT admin sent a response to requestor on 2/19/14. |
| 12/17/2013 | Eric Robert | South Elm Street Redevelopment Area | Initial response sent to requestor. Awaiting an email search. |
| 1/6/2014 | George Hartzman | GPAC: Community Foundation Second Request | Staff has provided previous information regarding this subject. PIRT admin will check with requestor to see if any additional information is needed. |
| 1/6/2014 | Billy Jones | GPAC: Community Foundation Second Request (same as Hartzman's) | Staff has provided previous information regarding this subject. PIRT admin will check with requestor to see if any additional information is needed. |
| 1/13/2014 | George Hartzman | John Lomax's Greenway Apartments | Staff compiling information. |
| 1/13/2014 | Billy Jones | John Lomax's Greenway Apt (same as #3162) | Staff compiling information. |
| 1/13/2014 | Terra McKee | GPD Crime Analysis Unit Emails from 1/1/12 to 1/13/14 | Staff reviewing email search. |
| 1/21/2014 | George Hartzman | City of Greensboro Info request on Koury Corporation's \$200,000 | Staff compiling information. |
| 1/21/2014 | Billy Jones | City of Greensboro Info Request on Koury Corp's \$200,000 (Same as PIRT # 3192) | Staff compiling information. |
| 1/21/2014 | George Hartzman | GPAC small group meetings documents | Staff compiling information. |
| 1/24/2014 | Billy Jones | Haystack Liberty PIRT | Staff compiling information. |



| Date Requested | Requestor | Subject | Status |
|----------------|---------------------|--|--|
| 1/24/2014 | Billy Jones | Possible studies conducted by Timmons Company RE: Project Haystack | Study sent previously to requestor. PIRT admin will check with requestor to see if any additional information is needed. |
| 1/29/2014 | George Hartzman | Additional information RE: Koury | Response sent to requestor on 2/19/14. |
| 1/31/2014 | Roch Smith | Communication between council and staff | An extensive email search is being conducted. |
| 2/3/2014 | Billy Jones | Question regarding status of property and privilege taxes | Staff is reviewing the request for available information. |
| 2/4/2014 | Terra McKee | List of reinstated employees | Response sent to requestor on 2/12/14. |
| 2/4/2014 | Terra McKee | City of Greensboro lawsuits | Email sent to requestor asking for clarification on request on 2/12/14. No response as of 2/21/14. |
| 2/5/2014 | Deborah Vann Thomas | Request for Personnel File | Staff compiling information. |
| 2/14/2014 | Paul Clark | Civil Rights Musuem Records | Staff compiling information. |
| 2/17/2014 | Ben Holder | Civil Rights Museum Information | Staff compiling information. |
| 2/17/2014 | Ben Holder | GPD Promotional Ceremony Pics | Police department working on request. |
| 2/18/2014 | Billy Jones | United Healthcare vote in 2000 | Staff compiling information. |
| 2/18/2014 | Tom Bates | 1936 North Buffalo Creek | Should be able to close PIRT next week. |
| 2/18/2014 | Michael Lamar | Building Code Inspectors | Initial response sent to requestor on 2/21/14. |
| 2/19/2014 | Kecia Parker | Admin of Property Management | Staff compiling information. |
| 2/19/2014 | George Hartzman | Questions for the Civil Rights Museum | Staff compiling information. |
| 2/20/2014 | Mark Geary | FOIA request | Staff compiling information. |
| 2/20/2014 | Mallory Horne | Email search | Email search in progress. |

Closed Public Information Requests For the Weeks of February 14, 2014 and February 21, 2014

| Tracking Number | Date Requested | Date Closed | Business Days Open | Requestor | Subject |
|-----------------|----------------|-------------|--------------------|------------------|---|
| 2539 | 6/10/2013 | 2/10/2014 | 166 days | George Hartzman | Renaissance/Bessemer Shopping Center |
| 3037 | 11/18/2013 | 2/12/2014 | 33.25 days | George Hartzman | Downtown Hotel Grant Incentive |
| 3067 | 12/2/2013 | 2/10/2014 | 46 days | George Hartzman | Elm Street Center, LLC |
| 3106 | 12/16/2013 | 2/21/2014 | 45 days | George Hartzman | Prison Farm, Economic Feasibility Study |
| 3115 | 12/18/2013 | 2/10/2014 | 31 days | Roch Smith | License Plate Reader by GPD |
| 3145 | 1/6/2014 | 2/19/2014 | 31 days | Billy Jones | LaBauer Park - All information regarding |
| 3149 | 1/17/2014 | 2/21/2014 | 4 days | Billy Jones | Incentives |
| 3169 | 1/13/2014 | 2/11/2014 | 26 days | Sal Leone | Project Homestead |
| 3177 | 1/14/2014 | 2/20/2014 | 26 Days | Roch Smith | PIRT #2602 follow-up/record |
| 3186 | 1/16/2014 | 2/11/2014 | 17 days | David Roberts | Permitting Information |
| 3198 | 1/22/2014 | 2/10/2014 | 13 days | Marilyn Baird | Better Building Project |
| 3200 | 1/23/2014 | 2/19/2014 | 19 days | George Hartzman | Question regarding city funds |
| 3201 | 1/23/2014 | 2/21/2014 | 21 days | Billy Jones | Question regarding city funds |
| 3213 | 1/27/2014 | 2/21/2014 | 19 days | Eric Robert | Master Development Agreement |
| 3222 | 1/28/2014 | 2/20/2014 | 17 days | Ben Holder | Public Information on Tokyo Spa |
| 3232 | 2/3/2014 | 2/12/2014 | 9 days | Billy Jones | Three part PIRT RE: Incentives |
| 3242 | 2/5/2014 | 2/11/2014 | 6 days | Melinda Hoggard | Water Consumption Trends |
| 3244 | 2/7/2014 | 2/11/2014 | 4 days | Larry Wallace | Request for Copy of HR's Professional Services Contract |
| 3245 | 2/7/2014 | 2/12/2014 | 5 days | Buddy Mann | Copy of Existing Interlocal agreements |
| 3247 | 2/10/2014 | 2/12/2014 | 2 days | Justin Chapman | El Tamarindo Restaurant |
| 3248 | 2/11/2014 | 2/21/2014 | 10 days | April Harris | Rezoning request |
| 3251 | 2/17/2014 | 2/19/2014 | 2 days | George Hartzman | Civil Rights Museum Communications |
| 3255 | 2/18/2014 | 2/20/2014 | 2 days | Sal Leone | Greensboro Coliseum Complex |
| 3258 | 2/18/2014 | 2/21/2014 | 3 days | Brian Higgins | Real Estate Liens |
| 3259 | 2/18/2014 | 2/30/2014 | 2 days | Greg Jenkins | Job Description Request |
| 3264 | 2/20/2014 | 2/20/2014 | 0 days | Gregg Drees | Civil Rights Museum |
| 3268 | 2/20/2014 | 2/21/2014 | 1 day | Charles Brobston | Permit request |

| Weekly Totals (2/10/14-2/21/14): | | |
|----------------------------------|-------------------------|------------|
| | Number of New PIRTS | 18 |
| | Number of PIRTS Closed | 27 |
| | Average Completion Time | 22.19 days |
| Totals Since January 1, 2014: | | |
| | Number of PIRTS Opened | 118 |
| | Number of PIRTS Closed | 130 |
| | Average Completion Time | 19.92 days |

Contact Center Weekly Report Week of 02/03/14 – 02/09/14

Contact Center

4911 calls answered this week

Top 5 calls by area

Water Resources

Balance Inquiry – 991
IVR/Pay by Phone – 303
Bill Extension – 184
New Sign up – 137
Cutoff Requests – 105

Field Operations

HHW/Landfill/Transfer – 55
Bulk/Recycle Calendar – 51
Bulk Guidelines – 48
Mattress Go Round – 43
Pothole Repair - 41

All others

Police/Watch Operations – 209
Computer Help Desk – 88
Privilege License – 48
Guilford Metro -- 43
Courts – 36

Comments

We received a total of 1 comment this week:

Transportation – 1 comment:

- Customer heard about a possible increase for bus transportation from \$1.50 to \$1.75. Wants the City to realize that this makes it difficult for people to come up with the fees to pay the bus. They are also suggesting cutting bus routes. These people depend on these buses to run even at night. The bus does not run at night on Lawndale and Battleground. They are cutting routes and the bus routes do not go out as far as they should as it is. People have to worry about getting back home at night. This makes it hard on the citizens. Feels like when you call and complain to GTA they do not care. More people could ride if they would lower the fares. Seems like it is being raised every 6 months. People are struggling to find a job. Caller said to please don't just look at this and do nothing about it.

Overall

Calls for the computer help desk remained steady last week. Call volume was busy through the end of the week.



City of Greensboro
Grant Applications Submitted

| Grantor | Grants Projects / Description of Purpose | Amount Requested | Department Requesting Funding | Council Notification Date | Status |
|---|---|-------------------------|--------------------------------------|----------------------------------|---|
| NC Attorney General Environmental Enhancement Grant Program | Funding will be used to support Phase II and III of the South Buffalo Creek Habitat and Water Quality Improvement Project. The project is designed to restore the impaired water quality and aquatic life habitat of South Buffalo Creek. | \$500,000 | Water Resources Department | 21-Feb-14 | Approved by Department on January 9, 2013 |